



Distinguished Performance Award Checklist

Chapter Name: _____

Chapter President: _____

City: _____ State: _____

Existing Chapters must achieve point total of 18 to 26.5 points.

New Chapters (any Chapter established after January 1 of current year) must achieve point total of 14 to 26.5 points.

This point total must include ONE of the Chapter Member Retention / Recruitment Activities within the year. This form must be submitted to the M.I. Hummel Club by **February 1st** of the following year.

POINTS AVAILABLE	QUALIFYING ACTIVITY	QUALIFYING DOCUMENTATION	POINTS SUBMITTED FOR APPROVAL BY MIHC
Up to 5 Points	SECTION A Hold 5 meetings utilizing topics from the Local Chapter Program Guide or <i>M.I. Hummel</i> topics of interest. List meeting dates below:	Attach a copy of minutes for each meeting. Must include meeting date. If previously submitted, please note date of minutes below.	Fill in 1 point for each completed meeting (not valid unless meeting notes are attached or have been submitted) Points Total (5 maximum):
	1.	1.	
	2.	2.	
	3.	3.	
	4.	4.	
	5.	5.	
Up to 2.5 Points	SECTION B Have a member presentation on any <i>M.I. Hummel</i> topics in any meeting from Section A. List presentation topic below:	Attach a copy of minutes for each meeting. Must include meeting date. If previously submitted, please note date of minutes below.	Fill in ½ point for each presentation. Points Total (2.5 maximum):
	1.	1.	
	2.	2.	
	3.	3.	
	4.	4.	
	5.	5.	
Up to 2.5 Points	SECTION C Submit up to five active Local Chapter's member submissions for annual M.I. Hummel Club Contest. List member's names below:		Fill in ½ point for each submission. Points Total (2.5 maximum):
	1.		
	2.		
	3.		
	4.		
	5.		

Up to 2 Points	SECTION D Publish a minimum of 2 newsletters to keep Chapter members updated on Chapter & Club news. List newsletter names and dates below:	Attach copy and note submission date below:	Fill in 1 point for each newsletter.
	1.	1.	Points Total (2 max):
	2.	2.	
Up to 3 Points	SECTION E Communicate ideas and information with three other Chapters through written correspondence. List Chapters below:	Attach copy of correspondence and list dates below	Fill in 1 point for each newsletter.
	1.	1.	Points Total (3 max):
	2.	2.	
	3.	3.	
Up to 2 Points	SECTION F Submit two news stories in writing (via mail, e-mail, or fax) to the Club for possible publication in <i>Chapter & Verse</i> . Please be sure to note the date you submitted. List topics submitted below:	Attach copy of submission and note date below:	Fill in 1 point for each submission.
	1.	1.	Points Total (2 max):
	2.	2.	
Up to 3 Points	SECTION G <ul style="list-style-type: none"> • Attendance by at least one member at National MIHC Convention OR • Attendance by two or more members at an Inter-Chapter Conference OR • Host a meeting with another Chapter Name & Date of Events:	Name of Event Attendee / Chapter	Fill in 1 point for each Event Attendance.
	1.	1.	Points Total (3 max):
	2.	2.	
	3.	3.	

Up to 3 Points	SECTION H Conduct a membership campaign for your Chapter and enroll new Chapter or Club members. Name / Date of Membership Campaign:	List names of your Chapter's new Club members:	Fill in 1 point for each Membership Campaign.
	1.	1.	
	2.	2.	
	3.	3.	
Up to 3 Points	SECTION I Reactivate three former Chapter or M.I. Hummel Club members. Names of reactivated members with member numbers:		Fill in 1 point for each Reactivated Member.
	1.		
	2.		
	3.		
3 Points	SECTION J Create one new program designed to incorporate the interests of Chapter members. Name of Program & Date Conducted:	Please attach the following: <ul style="list-style-type: none"> • Brief synopsis of the program. • Chapter's overall opinion of the new program. • Will this program be used again? 	Fill in 3 points for new program (Be sure to submit a brief synopsis of the program to qualify for points)
	Program Name:		
	Date Conducted:		
Total Number of Points Earned:			

Chapter Name:

Chapter President Signature:

Approved Point Total:

Please do not write below this line. For MIHC Staff use only.

Reviewed By:



Outstanding Community Service Award Checklist

Chapter Name: _____

Chapter President: _____

City: _____ State: _____

All Chapters (New & Existing) must achieve a total of 10 points and complete written essays.

This form must be submitted to the M.I. Hummel Club by **February 1st** of the following year.

POINTS AVAILABLE	QUALIFYING ACTIVITY	QUALIFYING DOCUMENTATION	POINTS SUBMITTED FOR APPROVAL BY MIHC
5 Points	Actively participate in a Community Service Project. Choose any project that benefits the area in which your Local Chapter is located. Donate man – hours OR items needed for these projects. For example, volunteer to clean a local park OR donate items needed to clean a local park.	Submit the following: <ul style="list-style-type: none"> • Written essay of 100 words or less explaining the project your Chapter actively participated in. 	Fill in 5 points for successful completion of the Active Community Service Project.
Points Total:			
5 Points	Collect donated goods for a local charity or shelter; visit aged or infirmed patients in a nursing or health care facility and share the message of Sister M.I. Hummel with them; send supplies to military personnel. Choose any project that requires a donation of goods or service.	Submit the following: <ul style="list-style-type: none"> • Written essay of 100 words or less explaining the donation of goods or service your Chapter participated in. 	Fill in 5 points for successful completion of goods or services project.
Points Total:			

Please do not write below this line. For MIHC staff use only.

Approved Point Total:

Reviewed by: _____