



Local Chapter President's Binder Table of Contents

| | |
|---|----|
| CHAPTER 1 | 4 |
| The M.I. Hummel Club and Local Chapter Community..... | 4 |
| <i>What is the M.I. Hummel Club?</i> | 4 |
| <i>Benefits of Local Chapter Membership</i> | 6 |
| <i>Local Chapters: Then and Now</i> | 8 |
| CHAPTER 2 | 9 |
| Local Chapter Life | 9 |
| <i>Local Chapter Activities</i> | 9 |
| Program Guide..... | 10 |
| Community Service | 18 |
| Entertainment..... | 20 |
| <i>Local Chapter Communication</i> | 23 |
| Communicate Within The Local Chapter Circle | 23 |
| Communicate With Membership Services | 24 |
| New Member Recruitment | 25 |
| <i>Local Chapter Advisory Board</i> | 27 |
| LCAB Regions..... | 30 |
| LCAB Contact Information | 32 |
| <i>Local Chapter Policies and Procedures</i> | 33 |
| Introduction | 33 |
| Forming a Local Chapter..... | 33 |
| An 'Official' Local Chapter's First Steps..... | 35 |
| Local Chapter Organization | 36 |



| | |
|---|-----------|
| Membership Policies | 38 |
| By-Laws | 39 |
| Adopting an <i>M.I. Hummel</i> Motif | 41 |
| Copyright Laws and Local Chapter Materials..... | 42 |
| CHAPTER 3 | 43 |
| Local Chapter Programs | 43 |
| <i>Local Chapter Performance Awards</i> | 43 |
| The Award..... | 43 |
| Program Guidelines | 44 |
| Local Chapter Performance Awards – Submission Process | 45 |
| <i>The M.I. Hummel Girl Scout Program</i> | 45 |
| Implementing the Girl Scout Program | 47 |
| <i>Special Events Giveaway Program</i> | 49 |
| <i>Special Events Personalization Program</i> | 49 |
| <i>Local Chapter 25th Anniversary Plaque</i> | 50 |
| CHAPTER 4 | 51 |
| Special Events and Activities | 51 |
| <i>M.I. Hummel Club Convention</i> | 51 |
| <i>Local Chapter Inter-Chapter Conferences</i> | 52 |
| Planning an Inter-Chapter Conference..... | 52 |
| Inter-Chapter Conference Guideline Suggestions..... | 54 |
| Promotional Efforts..... | 58 |
| <i>Travel</i> | 63 |



| | |
|--|----|
| CHAPTER 5 | 64 |
| Contacts & Forms | |
| Local Chapter Advisory Board Suggestion Form | 65 |
| Inter-Chapter Correspondent Form | 66 |
| Local Chapter Membership Change Form | 67 |
| Local Chapter Officer Change Form | 68 |
| Member Recruitment Form | 69 |
| <i>Chapter & Verse</i> Submission Form | 70 |
| <i>M.I. Hummel</i> Artist Promotions Assistance Form | 71 |
| Distinguished Performance Award Checklist | 72 |
| Outstanding Community Service Award Checklist | 75 |
| Local Chapter Special Events Personalization Program | 76 |
| Local Chapter 25 th Anniversary Plaque Order Form | 77 |
| Video Request Form | 78 |
| CHAPTER 6 | 79 |
| <i>Accessing Local Chapter Forms Online</i> | 79 |



CHAPTER 1

The M.I. Hummel Club and Local Chapter Community

What is the M.I. Hummel Club?

The M.I. Hummel Club is something to sing about! From the moment you join to the many times you enter the world of *M.I. Hummel* figurines, the Club is about connections, information and just plain fun. It answers the call for those who desire a strong and frequent connection to the enjoyment and love of *M.I. Hummel* figurines.

By entering into the world of *M.I. Hummel* figurines, M.I. Hummel Club members embark upon a fun and meaningful adventure of collecting and enjoying their precious figurines. Through the benefits of membership, members enjoy learning about figurine design and craftsmanship, the story of the origins of *M.I. Hummel* figurines and the artistry of Sister Maria Innocentia Hummel.

Club Membership Benefits

With an annual membership, Club members receive a world of Club information, connection and opportunity:

- The privilege of acquiring some of the most prized of all *M.I. Hummel* figurines, the special Club Exclusives. These figurines are not available to the general public.
- Free shipping on all purchases made directly through the Club.
- Special access to the members-only section of our Web site, www.MIHummelClub.com, bringing to you the world of *M.I. Hummel* whenever you want.
- Shopping convenience on www.ShopHummel.com with many members-only items offered.
- Invitations to participate in travel programs with the M.I. Hummel Club, in the US and Europe! Meticulously planned just for Club members (and guests), these trips offer unique sightseeing experiences.
- Access to the resources of our Research Department to help find answers to questions about figurines in your collection.
- INSIGHTS; the official quarterly publication from the M.I. Hummel Club.



And the benefits continue...especially if you become a Local Chapter member!

If you have any questions, please contact M.I. Hummel Club Membership Services at 1-800-666-CLUB (2582), e-mail us at memsrv@mihummel.com, visit our Web site at www.MIHummelClub.com or send your request to: M.I. Hummel Club, 3705 Quakerbridge Rd., Ste 105, Mercerville, NJ 08619.

M. I. Hummel Club and the Local Chapter Community *A Dynamic Partnership*

The M.I. Hummel Club supports its community of more than 80 Local Chapters, comprised of over 1,200 M.I. Hummel Club members, in the United States and Canada.

With over thirty years of Local Chapter activity, the Club is justifiably proud of our Local Chapters. Why? Because the Local Chapter members have steadfastly shown:

- A strong commitment to *M.I. Hummel* figurines
- Their knowledge of *M.I. Hummel* craftsmanship
- Involvement in the life and message of Sister M.I. Hummel
- Their joy of gathering together to share common interests
- The commitment to making a difference in the world

The M.I. Hummel Club understands that for many, *M.I. Hummel* figurines hold a special place in their hearts. They feel a special bond or call from each individual figurine. For them, an *M.I. Hummel* figurine marks the beginning of a call to an adventure – an adventure of learning, sharing and collecting.

The M.I. Hummel Club (MIHC) actively supports this special call by offering programs, events and organizational suggestions to the Local Chapter community. In addition, as an adjunct to the MIHC Membership Services Department, MIHC provides supportive and administrative services for Local Chapter activities.

Although each Chapter is unique, through its connection to the M.I. Hummel Club, each becomes part of the large M.I. Hummel Club Local Chapter community. Members of each Chapter design their own activities and meetings, thereby creating enjoyable, educational and community-enhancing programs. By following the interests of its members, each Local Chapter is a natural outgrowth of their interests and needs.

For more information about the M.I. Hummel Club and the Local Chapter community....

- Read this binder
- Call M.I. Hummel Club Membership Services at **1-800-666-CLUB (2582)**
- Visit www.MIHummelClub.com

Benefits of Local Chapter Membership

What does Local Chapter membership mean to the individual M.I. Hummel Club member? Why should you join or start a Local Chapter? Let us look at just a few of the benefits of Local Chapter membership!

Sharing

- Local Chapters of the M.I. Hummel Club are comprised of people who share a common bond, their love for *M.I. Hummel* figurines and the art of Sister Maria Innocentia Hummel. Perhaps this is one of the best reasons to join a Local Chapter.

Education

- If you want to learn more about the world of *M.I. Hummel*, a Local Chapter meeting is an ideal place to start. Chapter members hold regular meetings with special programs, seminars, and workshops. Topics prepared may include the history and artistry of *M.I. Hummel* collectibles, appraising by an outside expert, ceramic restoration, getting to know your figurines, decorating with *M.I. Hummel* collectibles, and much more!

Social

- In addition to learning and sharing information about *M.I. Hummel* treasures, Local Chapter members meet new people, introduce the art of *M.I. Hummel* to the community, and attend M.I. Hummel Club Conventions and Local Chapter Regional Inter-Chapter Conferences.
- For many Local Chapter members, Club Conventions and Regional Inter-Chapter Conferences provide opportunities to make new friendships, exchange experiences, and become part of a special group.

Community Service

- Local Chapter members should feel special because they do special things through their involvement with a number of community programs. Each year many Local Chapters share their *M.I. Hummel* love with the Girl Scouts. Please see the program guide in Chapter 3 of this binder which illustrates how Local Chapter members can help the Girl Scouts receive their collecting badges and patches.

Fun

- Local Chapter membership is both rewarding and fun! Chapters hold *M.I. Hummel* days, holiday parties, take trips, and celebrate anniversaries and birthdays.



Chapter & Verse Subscription

- *Chapter & Verse* is a quarterly publication written exclusively for Local Chapter members of the M.I. Hummel Club. Stories are drawn directly from each Chapter's newsletters, meeting minutes, and events.

Advanced Mailing of INSIGHTS

- Local Chapter members learn all the news from the M.I. Hummel Club first. Each Chapter President receives an advanced mailing of INSIGHTS magazine to share with his or her Chapter.

Local Chapter Recognition

- Upon joining a Local Chapter, each member receives two special items: a patch that can be sewn on any item and a sticker to be placed on the Club membership card.

Distinguished Performance and Outstanding Community Service Awards

- The M.I. Hummel Club recognizes all of the work a Local Chapter does for its community, by hosting Chapter meetings, whether to drive membership or to stuff pillows for area hospitals. More about this wonderful program is discussed in Chapter 3.

Giveaway Program

- The M.I. Hummel Club allows each Chapter the opportunity to choose up to 15 items FREE from our annual giveaway program. The program is updated each year and is perfect for acquiring raffle gifts for your Chapter's activities. And if 15 pieces aren't enough, the Chapter has the opportunity to purchase more items at discounted prices. More about this advantageous program is discussed in Chapter 3.

M.I. Hummel Artist Promotions/Dealer Affiliation Program

- If your Chapter would like to be affiliated with and assist a specific *M.I. Hummel* retailer with in-store or artist events, please check the Artist Event Calendar located at <http://www.MIHummel.com/calendar.asp> and fill out the *M.I. Hummel* Artist Promotions Assistance Form in Chapter 5 of this binder. This is a great opportunity to recruit new Chapter members as well!

Additional M.I. Hummel Club Support for Local Chapter Members

- Local Chapters receive many types of support from the M.I. Hummel Club including assistance with planning special events, Chapter recruitment efforts and meeting planning. The M.I. Hummel Club is always happy to help Local Chapters with any request. Just contact Membership Services.



Local Chapters: Then and Now

Local Chapters have been a part of the M.I. Hummel Club for over thirty years. Presently, there are more than 80 active Chapters operated by M.I. Hummel Club members. From its beginnings into the present, the Local Chapter community provides a vital and personal connection to the greater world of *M.I. Hummel* figurines. They are located in towns and cities across the United States and parts of Canada.

As early as the winter of 1978, M.I. Hummel Club members from the United States and Canada were interested in forming Local Chapters. Before long, Club Headquarters had enough interest for a Local Chapter Convention. In October of 1981, members from 26 Chapters journeyed to Tarrytown, New York, the former home of the M.I. Hummel Club. At the heart of the first Convention was an exchange of ideas. Before it was over, it was unanimous; there would be more Conventions to come.

In fact, interest was so great that regional Inter-Chapter Conferences were added to the Local Chapter agenda in 1985. Today there are several Inter-Chapter Conferences each year.

In addition, there is an M.I. Hummel Club Convention every year. In odd-numbered years, the Convention is held in the United States. During even-numbered years, it is held by Manufaktur Rödental in Germany.. For more information on the upcoming Conventions, please visit <http://www.MIHummelClub.com/eventsTravel.asp>

While Local Chapter members are social, they are also involved in many rewarding and educational activities. Local Chapter members meet regularly to hold workshops and seminars to further their own knowledge, and to introduce and educate others about the wonderful world of *M.I. Hummel* collecting.

Local Chapters help the needy and increase community awareness of the art of Sister Maria Innocentia Hummel, reaching out to share this love with nursing homes, libraries and community youth organizations.

The M.I. Hummel Club has certainly learned a lot from our Local Chapter members. We thank you for your continued support and membership.



CHAPTER 2

Local Chapter Life

Local Chapters are the engine of the *M. I. Hummel* collecting community. It is here, in your own meetings and activities, that your love of *M.I. Hummel* figurines is nurtured. This love is then extended to others both inside and outside our *M.I. Hummel* Local Chapter community.

Whether your Local Chapter has been recently established or is well established, developing programs for your Chapter is fun. Consider it a way of taking your interests and hobbies and making connections with *M.I. Hummel*.

The following sections will guide you in the creation of your Chapter's own unique way of sharing the love of *M.I. Hummel* figurines.

Remember, if your Chapter has great ideas; they deserve to be shared. Please send "Great Ideas" to Membership Services at the M.I. Hummel Club.

Local Chapter Activities

Sharing the love of *M.I. Hummel* figurines with your fellow Chapter members and your outside community forms the basis of all Local Chapter community activity.

The M.I. Hummel Club's Local Chapter Program Guide aims to give you ideas for your programming activities. In addition, the Club, with the help of many Local Chapters, has listed a variety of ideas in the Program Guide on the following pages. For other sources of inspiration, please refer to Robert Miller's *M.I. Hummel* Guide or contact Membership Services.

The Program Guide offers a series of meeting and seminar topics that cover a world of information about *M.I. Hummel* figurines and collectibles. These topics encompass the history and artistry of *M.I. Hummel* collectibles, past and current trademarks and backstamps, appraising, ceramic restoration, *M.I. Hummel* figurine miniatures, getting to know your figurines, decorating with *M.I. Hummel* collectibles, and much more.

We have tried to make the Guide easy to read to help make your planning simple and fun. It is a good idea to let everyone have the opportunity to research topics and lead discussions at meetings. Member participation will help keep the meetings lively and interesting.

Program Guide

There is no better group of people with whom to talk, share and learn about *M.I. Hummel* figurines than with your Local Chapter members.

This Guide assists your Chapter in planning informative meeting topics.

➤ **The *M.I. Hummel* Legacy: Sr. Maria Innocentia Hummel, The Artist Behind *M.I. Hummel* Figurines**

Discover the artist behind *M.I. Hummel* figurines. Ask one Local Chapter member to research and lead discussion on the childhood of Berta Hummel. Ask another member to research her life as Berta leading up to her entry into the Convent of Siessen, where she became Sister Maria Innocentia. You may want to show the videotape, "The Life of Sister M.I. Hummel," available through the M.I. Hummel Club.

There is an all-inclusive life story of Sister Hummel titled: "*I Want to Give Joy! A Fateful Woman's Career -- A Biography*" authored by Dido Nitz and published by ARS, which covers Sister's family history, her education, entrance into the Siessen Convent, her creative life's work before and during the Convent years,, her WWII years, and leading up to her death at age 37 in 1946. This book can be vital reading for Chapter members where each important chapter in her life might be assigned over a period of time for presentation at Chapter meetings. It can be purchased from the M.I. Hummel Club.

A four-part series found in INSIGHTS is informative: "Busy Little Bee," Vol 32 No. 3 Winter 2009; "Off To School," Vol 32 No. 4 Spring 2009; "Munich Memories," Vol 33, No. 1 Summer 2009; and "A Spiritual Life," Vol 33, No. 2 Fall 2009. You can also read Vol. 1, No. 1 Spring 1977 and for a brief overview of Berta Hummel's life in Munich, read Vol. 18, No. 4, Spring 1995.

Research new articles: If you are interested in learning more about the Convent of Siessen, read the three-part series in INSIGHTS Vol. 17, No. 3, Winter 1994; Vol. 17, No. 4, Spring 1994 ; and Vol. 18, No. 1, Summer 1994. Also, read "Then and Now – Life at the Convent Siessen" Vol. 33, No. 4., Spring 2010.

➤ **The *M.I. Hummel* Legacy: The History of W. Goebel Porzellanfabrik**

Learn about the fascinating history and tradition of Goebel, the originator of *M.I. Hummel* figurines from 1934 through 2008. Ask a Local Chapter member to research this topic and lead discussion. Read INSIGHTS Vol. 21, No. 1, Summer 1997; Vol.1, No. 2, Summer 1977; Vol. 1 No. 3 Autumn 1977; and Vol. 1 No. 4 Winter 1978. Also read the four-part series of the history of W. Goebel Porzellanfabrik in INSIGHTS Vol. 16 Nos. 2, 3 and 4, 1993; then continuing with Vol. 17, No. 1, Summer 1993.

➤ **A new Era:**

Manufaktur Rödental purchased the *M.I. Hummel* brand rights in 2008 and continues to produce *M.I. Hummel* figurines at the original factory site in Rödental, Germany. Under the guidance of the Hummel family and the Convent of Siessen, the fine quality and craftsmanship of the *M.I. Hummel* brand continues. See INSIGHTS: Vol. 32, No. 4, Spring 2009 and Vol. 33, No. 1, Summer 2009.

➤ **The *M.I. Hummel* Legacy: Goebel and Sr. M.I. Hummel**

Sneak back over 66 years and learn how the *M.I. Hummel* legacy began. Discuss the relationship between Goebel and Sister M.I. Hummel. Ask a Local Chapter member to research and lead discussion on this relationship. INSIGHTS has an interesting article entitled "Treasured Memento" in Vol. 20, No. 1 Summer 1996. Rediscover the story of Goebel experimentation with different methods of producing *M.I. Hummel* figurines in "Fascinating Faience" in INSIGHTS Vol. 18, No. 3, Winter 1995.

➤ **The Creation of *M.I. Hummel* Figurines: The *M.I. Hummel* Apprentice Program**

Discover the former Goebel artists behind *M.I. Hummel* figurines. Discuss how they became qualified to create these treasures. Ask one Local Chapter member to research and lead discussion on the Goebel Apprentice Program. Read INSIGHTS Vol. 12, No. 2, Summer/Fall 1988.

Discuss how current artists who now continue the artistry of creating *Hummel* motifs at Manufaktur Rödental, were mentored by Goebel master artists such as the late Gerhard Skrobek. Read Insights Vol 33, No. 2 Fall 2009 page 14, Vol. 34, No. 1 Summer 2010.

➤ **The Creation of *M.I. Hummel* Figurines:**

For an overview of the whole process, read INSIGHTS Vol. 13, No. 1 Spring/Summer, No. 2, Summer/Fall and No. 3 Winter 1990.

➤ **Sculpting**

Discover the unique artistry of *M.I. Hummel* figurines. Take a journey through the original Goebel factory and learn about the handcraftsmanship of these treasures.. Begin your journey in the sculptor's atelier, where a lump of clay is transformed by skilled hands into the ultimate shape of an *M.I. Hummel* figurine. Ask a Local Chapter member to research and lead this discussion. You may want to show "The Treasures of *M.I. Hummel*" videotape. You can also read "From Easel to Étagère" Series in INSIGHTS Vol. 13, No. 1 Spring/Summer and No. 2, Summer/Fall in 1989.

These design and manufacturing techniques continue today at Manufaktur Rödental, as discussed in INSIGHTS Vol 34, No. 1 Summer 2010.

➤ **The Creation of *M.I. Hummel* Figurines: Mold-making**

Learn how the skilled hands of talented artisans create a series of molds from the fragile parts of the clay model. Ask a Local Chapter member to research and lead discussion on mold-making. You may want to show "The Treasures of *M.I. Hummel*" videotape.

➤ **The Creation of *M.I. Hummel* Figurines: Casting and Assembling**

Discover how an *M.I. Hummel* figurine emerges from a series of molds and is assembled. Figurines are created in multiple parts, each with its own mold. Ask one Local Chapter member to research and lead discussion on casting. Since each of the figurine parts is cast individually, each part must be assembled by hand. This procedure requires a great deal of care since each part is moist and fragile at this point.. Ask another member to research and lead discussion on assembling. You may want to show "The Treasures of *M.I. Hummel*" videotape.

➤ **The Creation of *M.I. Hummel* Figurines: The Bisque and Glaze Firings**

Discover how the kiln transforms the greenware into bisque,, the first stage in the creation of *M.I. Hummel* figurines. Learn how the glazed figurine becomes whiteware, a glossy, white ceramic piece.. Discuss the bisque and glaze firings. Ask a Local Chapter member to research and lead discussion on this topic. You may want to show "The Treasures of *M.I. Hummel*" videotape.

➤ **The Handpainting of *M.I. Hummel* Figurines**

Learn how *M.I. Hummel* figurines come to life with color. Discuss the handpainting artistry. Ask a Local Chapter member to research and lead discussion. You may want to show "The Treasures of *M.I. Hummel*" videotape. Research various INSIGHTS articles.

➤ **The Décor Firing**

Discover how the heat of the kiln in the décor firing creates the distinctive *M.I. Hummel* finish Ask one Local Chapter member to research this topic for discussion.. You may want to show "The Treasures of *M.I. Hummel*" videotape.

➤ **The Significance of the Trademark**

Part A: Goebel Trademarks 1871-2008

What is a trademark? Discover the various Goebel trademarks beginning in 1871. Ask one Local Chapter member to research this topic. Read INSIGHTS Vol. 2 No. 2, Summer/Fall 1978, or Vol. 5, No. 4, Winter/Spring 1982.

Part B: Goebel Trademarks for *M. i. Hummel* Collectibles 1935-2008

Discuss the various Goebel trademarks and backstamps used on *M.I. Hummel* collectibles dating from 1935. Learn how these unique markings have a great significance in the secondary market. Ask a Local Chapter member to research and lead discussions on this topic. Read INSIGHTS Vol. 30 No. 2 Fall 2006

Part C: Manufaktur Rödental Trademarks Since 2009

When Manufaktur Rödental purchased the rights to produce the *M.I. Hummel* brand and began *Hummel* figurine production in 2009 a new trademark was established. Read INSIGHTS Vol. 33 No. 2 Fall 2009 .

➤ **Special Goebel-*M.I. Hummel* Markings and Backstamps 1935-2008:**

Read about the beginnings of HUM and FF designations in INSIGHTS Vol. 12, No. 3, Fall/Winter 1998.

An INSIGHTS article "Goebel Backstamp Primer", Vol. 14, No. 3, Winter 1991.

- First and Final Edition Backstamps
- Limited Edition Backstamps
- M.I. Hummel Club Exclusive Edition Backstamps

Discuss the following *M.I. Hummel* backstamps:

- A. First and final edition backstamps recently created for *M.I. Hummel* figurines
- B. Backstamps on Limited Edition *M.I. Hummel* figurines, such as the annual bells and plates, the Century Collection figurines, and other limited edition *M.I. Hummel* items
- C. Backstamps on M.I. Hummel Club Exclusive Editions. Assign three Local Chapter members to research and lead discussions on each topic.
- D. New backstamps i.e. Market Series, Seasons Series, Farm Series, found in recent INSIGHTS of recent years..

Ask members to bring in their own *M.I. Hummel* treasures for 'show and tell.' You may want to discuss the meaning of the term "retired" when you talk about final edition backstamps. To add to your research, read



INSIGHTS, Vol. 2, No 3, Fall/Winter 1978 and/or INSIGHTS, Vol. 3, No. 4, Winter/Spring 1980.

➤ **Appraising and Insuring *M.I. Hummel* Figurines, Plates and Bells**

What should you know about appraising? Are your *M.I. Hummel* figurines insured? Discover what you should know about appraising and how to have your *M.I. Hummel* treasures appraised. Discuss the importance of insuring *M.I. Hummel* figurines, plates and bells. Ask a Local Chapter member to research the topic and lead discussions at the meeting. You may want to invite a professional appraiser and/or insurance representative to speak at the meeting. Also review INSIGHTS, Vol. 2, No. 3, Fall/Winter 1978. Or read INSIGHTS Vol. 12, No. 1, Spring/Summer 1988.

➤ **Ceramic Restoration**

Learn about ceramic restoration, and how to search for the best ceramic restorer for your *M.I. Hummel* treasures. Ask a Local Chapter member to research and lead discussions on this topic. For more information, you can read INSIGHTS Vol. 12, No. 2, Summer/Fall 1988 and Vol. 12, No. 4, Winter/Spring 1989.

➤ **The Subtle Differences in *M.I. Hummel* Figurines**

Take a close look at your *M.I. Hummel* treasures and discover the subtle differences in each. Choose one motif and have your Local Chapter members bring their figurines to the meeting. You may want to examine figurines from the Century Collection or retired and M.I. Hummel Club Exclusive Edition figurines. Compare the subtle differences from one figurine of the same motif to the others.

Part A: The *M.I. Hummel* Moments In Time Collection

Part B: Retired *M.I. Hummel* Figurines

Part C: Club Exclusive Editions

➤ **Decorating with *M.I. Hummel* Figurines:**

Displaying and decorating ideas for the holidays, the four seasons, and any days will help you to enjoy your *M.I. Hummel* collection all year long! Let your creativity flow. . Have your Chapter members participate in this meeting by demonstrating their own displaying and decorating techniques. For example, create floral arrangements around *M.I. Hummel* figurines. You may want to invite a local florist to speak at your meeting and show you how.. Also, consider inviting a local interior decorator to discuss ways to display and decorate with your figurines..

Displaying your figurines – suggestions:

INSIGHTS Vol. 7, No. 2, Summer/Fall 1983.
 INSIGHTS Vol. 11, No. 4, Winter/Spring 1988.
 Flower and Figurine display – INSIGHTS Vol. 14, No. 1, Summer 1990.
 Craft Creations– INSIGHTS Vol. 19, No. 1 Summer 1995.
 Spring Design – Chapter & Verse Summer 2006 Vol. 1

➤ **Additional program ideas:**

History of Höchst Porcelain.

The sculptor’s eye – compare the artwork to the actual figurine and discover how the sculptor had to determine the third dimension – the dimension not seen on the two-dimensional original artwork..

Story with *Hummel* – make up a story using the names of figurines as characters..

“Cider Ceremony” was designed to honor womanhood, and was redesigned to honor Sister Hummel by Carol Grohman of Western New York Chapter of the M.I. Hummel Club. This Chapter, also called “Bashful Serenade,” will share the written word of the ceremony with other Local Chapters. Please contact Joanne Wieand, President, via e-mail: wieandje@yahoo.com. She will send the information via e-mail.

➤ **New Product Introductions**

What’s new in the world of *M.I. Hummel*? Once a year, devote your Local Chapter meeting to the new *M.I. Hummel* introductions. If some of your members already own some of these new treasures, ask them to bring them in to share with fellow members. You may want to invite your local *M.I. Hummel* dealer to speak at your meeting and give all the latest news. For information on the latest *M.I. Hummel* introductions, contact your local dealer or the M.I. Hummel Club.

➤ **Fascinating Stories Behind *M.I. Hummel* Figurines:**

Discover the fascinating stories behind *M.I. Hummel* figurines! Since so many are based on German folklore and tradition, wouldn't it be fun to share these stories with other Local Chapter members? Many articles in "INSIGHTS" detail some of them. Ask Chapter members to explain each story. Also, scan your library of INSIGHTS for other unique details and theories on your *M.I. Hummel* treasures. Remember, INSIGHTS is available online at www.MIHummel.com or you may purchase back issues from Membership Services for a nominal fee.

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| They Lost Their Socks at Lauterbach | INSIGHTS Vol. 13, No. 2, Summer/Fall 1989 |
| Bound for Glory | INSIGHTS Vol. 13, No. 4, Spring 1990 |
| Hummel-Hummel* | INSIGHTS Vol. 8, No. 1, Spring/Summer 1984 |
| Adventure Bound | INSIGHTS Vol. 13, No. 4, Spring 1990 |
| Waiter and Hello | INSIGHTS Vol. 16, No. 1, Summer 1992 |

* not an *M. I. Hummel* figurine

From the Archives

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| Goebel Archives | INSIGHTS Vol. 28, No. 3, Fall 2004 |
| Original Friar Tuck Series | INSIGHTS Vol. 10, No. 2, Summer/Fall 1986 |
| “Once Upon a Time – A Brief Overview of the Partnership between Goebel and Disney” | INSIGHTS Vol. 10, No. 3, Fall/Winter 1986 |
| Creations by Nasha | INSIGHTS Vol. 10, No. 4, Winter/Spring 1987 |
| Charlot Byj | INSIGHTS Vol. 11, No. 1, Spring/Summer 1987 |
| Huldah | INSIGHTS Vol.11, No. 2, Summer/Fall 1987 |
| DeGrazia | |
| Little Cocopah Indian Girl | INSIGHTS Vol. 11, No. 2, Summer/Fall 1987 |
| Granget: | |
| “Wings of the Wetlands” | INSIGHTS Vol. 4, No. 1 Spring/Summer 1980 |
| Kruse | |
| How Kru Figurines Came To Be | INSIGHTS Vol. 12, No. 2, Summer/Fall 1988 |
| Miniatures | |
| ➤ Inside Goebel Miniatures | INSIGHTS Vol. 12, No. 1, Spring/Summer 1988 |
| ➤ “From Wax to Wonderful” (on miniature production) | INSIGHTS Vol. 14, No. 1, Summer 1990 |
| ➤ “ <i>M.I. Hummel</i> Rarities” (the things that might have been...) | INSIGHTS Vol. 15, No. 4, Spring 1992 |
| Figurine Themes | |
| Travel | INSIGHTS Vol. 11, No. 1, Spring/Summer 1987 |
| Gift Giving Ideas | |
| General | INSIGHTS Vol. 12, No. 2, Summer/Fall 1988 |
| Weddings | INSIGHTS Vol. 12, No. 1, Spring/Summer 1988 |



Community Service

M.I. Hummel figurines - the ultimate display of affection. Bring truth to that statement by spreading the love and spirit of *M.I. Hummel* in your community. As many of you already know, Sister Maria Innocentia Hummel was a compassionate, generous person who cared about the people around her. Share some of that love with someone in your neighborhood.

Consider the many ways to help those less fortunate throughout the year. Gather your Local Chapter members and decide which charitable organization on which you want to focus. If you meet in a common area, such as a church or community center, perhaps there are collection drives already in progress. Perhaps joining in with such programs is a convenient and supportive activity.

Chapter & Verse, the quarterly newsletter for the Local Chapter community provides a good overview of the wide variety of ways that Local Chapters share the love of *M.I. Hummel* in their communities. Here are just a few more community areas of concerns and ways to help out.

To Children and Families

Big Sisters/Big Brothers/Other Youth Groups

Since *M.I. Hummel* figurines depict the carefree lives of children, why not host a Christmas party for the local Big Sisters or Big Brothers organization, using *M.I. Hummel* figurines as the theme. Plan to have special games and arts and crafts activities. Do not forget to have Santa hand out gifts and prizes. You may even want to have an *M.I. Hummel* Figurine Look-Alike Contest!

Girl Scouts

The Local Chapter community has created an official Girl Scout Patch Program designed to educate girls on the fascinating world of collecting. If properly executed, this program should help Girl Scouts acquire the *M.I. Hummel* Club Girl Scouting Collecting Patch and complete other official Girl Scout Badge activities. For detailed information on the program and its implementation, see Chapter 3 of this binder. Happy Scouting!

Military Families

If you know of neighbors or read of local families who have a family member(s) serving anywhere around the world, find out more about their needs/interests. Ask if there are children or older adults in their family whom you could help. Perhaps your Chapter members can contribute their talents, such as gardening, sewing or crocheting, getting books from the library or helping with homework. If there is an older adult, consider extending an invitation to one of your meetings or parties. Several Local Chapters have contributed personal items or phone cards to a local organization supporting the military families.

To Those in Need

Shelters – for homeless and those at risk

Conduct a collection drive among your friends, family and other organizations for clothing and personal items.

Local Hospitals

Visit with patients at your community hospital.

So many *M.I. Hummel* motifs share the themes of charity and generosity. As you know, all around the world there are many people in hospitals who have no visitors. Why not have each member of your Local Chapter visit someone in the hospital in your community. Spend an hour and spread some *M.I. Hummel* cheer. You may want to share some of the fascinating stories behind *M.I. Hummel* figurines.

Local Organizations and Institutions

Libraries

Many Local Chapters have displayed *M.I. Hummel* figurines in their local libraries. The public learns about the love of Sister *M.I. Hummel* and the Local Chapter receives the opportunity to reach out to others.

Museums

There are many local museums and historical societies that may be interested in exhibits and items of interest. *M.I. Hummel* is about family, tradition, love of children and artistry. In addition to a display, perhaps some of your Chapter members would like to assist during open hours. Greeting people and talking about collections is something many *M.I. Hummel* people love to do!

Schools

So many elementary and middle-schools are searching for an extra hand to help children with their reading, writing and arithmetic.

Some of your members might like to help a teacher or be a reading or math mentor to a particular child. *M.I. Hummel* figurines tell so many stories – other cultures, geography, curiosity of nature. For older children, the craftsmanship and process of creating figurines might be of interest in an art class.

Join in and contribute to your children's or grandkids' school collections of labels or box tops.

Animal rescue organization

Find out what kinds of material and support the organization needs to help animals in need. Perhaps your Chapter can help by donating old towels and linens, contributing towards food for the animals, answering the phones or putting up posters.

The Environment

Garden Club

A local flower or gardening club may have a project to spread 'green' in civic areas. Perhaps some of your members' gardening experiences could help!

Entertainment

What better way to enjoy Local Chapter life than enjoying it with others. Local Chapter programming is educational, informative and FUN. Members can bring in games and word puzzles for Games Night, which offers a great opportunity to invite friends and prospective new members to attend. Here are several suggestions:

***M.I. Hummel* Games Night**

Host an *M.I. Hummel* Games Night for your Local Chapter members. Design your own games, which focus on *M.I. Hummel* figurines. The following are a few suggestions:

- *M.I. Hummel* Word Search
- *M.I. Hummel* Crossword Puzzle
- BERTA (for BINGO-Hummel fans)
- Win, Lose or Draw
- Trivia Questions

You may want to offer prizes to the winners. If you need help getting started, just contact the M.I. Hummel Club. Thanks to our Local Chapter members, we have an assortment of games and puzzles in our library. For those with Internet access, you can create your own puzzle online using the following link:

<http://puzzlemaker.school.discovery.com/>

***M.I. Hummel* Day**

Celebrate the spirit of *M.I. Hummel* in your community every year. Ask the mayor of your town to designate an *M.I. Hummel* Day – perhaps May 21st in recognition of Sister Maria Innocentia Hummel's birthday!

Organize festivities centering on an *M.I. Hummel* theme. What better way to spread the *M.I. Hummel* story and meet new friends from your community!

Resources

First, look within your Local Chapter and its own resources. Every Local Chapter can benefit by keeping a library of reference materials on *M.I. Hummel* figurines. Such a library makes research a lot easier for your Local Chapter meetings. It also provides your members with quick and easy access to a wealth of information on *M.I. Hummel* figurines.

After you have located your Local Chapter experts and interested members, utilize the list below for resources at your fingertips. Many of these reference publications and videotapes can be obtained through the Club or purchased at your local *M.I. Hummel* dealer. Consult your members. Again, you are likely to find many of these items within your own group.

- A complete library of the M.I. Hummel Club quarterly magazine, INSIGHTS, from Volume 1, No. 1 published in the Spring of 1977 to the most recent issue. If you are missing copies of INSIGHTS, you can contact the Club. Back issues are available at a nominal cost and are also available online at www.MIHummelClub.com. In addition, M.I. Hummel Club 3-ring binders are available for purchase at www.ShopHummel.com. They provide an efficient means of archiving your INSIGHTS issues.
- *I Want to Give Joy! A Fateful Woman's Career-- A Biography* by Dido Nitz, published in 2009
- *Hummels and Me – Life Stories*” by Gerhard Skrobek
Published by Portfolio Press, Huntington, New York 1996
ISBN: 0-942620-18-6
- “In the Land of Hummel”, a book about traditional Bavarian life by Kathleen Saal. If you are interested in purchasing this book, visit your favorite retailer, contact the M.I. Hummel Club or visit www.ShopHummel.com.
- "*M.I. Hummel: Guide for Collectors 2000*", Goebel. To purchase this catalog, visit your favorite retailer, contact the *M.I. Hummel* Club or visit www.ShopHummel.com.
- "*The No. 1 Price Guide to M.I. Hummel*", by Robert L. Miller. This book is available at www.ShopHummel.com and at most *M.I. Hummel* dealers.
- Current Suggested Retail Price List of *M.I. Hummel* figurines. This list is available online at www.MIHummel.com. If you do not have Internet access, please contact the M.I. Hummel Club for a printout of this list.
- *Chapter & Verse* – Keep back issues of *Chapter & Verse* handy! Refer to them to see what other Chapters may have done for an interesting meeting topic.

Multi-Media Resources

In addition to books and reference materials listed on the previous page, the M.I. Hummel Club also has a number of videos about the creation, art and beauty of *M.I. Hummel* figurines available to borrow. These videos can be valuable additions to your Local Chapter meetings. (See Chapter 5 for Video Request Form)

- The Life of Sister M.I. Hummel – Take a journey through the life of renowned artist Sister Maria Innocentia Hummel.
- Treasures of *M.I. Hummel* – This video takes you through the process of the creation of *M.I. Hummel* figurines.
- Marks of Distinction – Learn more about the backstamps of *M.I. Hummel* figurines.
- Timeless Traditions – A short video about the history of *M.I. Hummel* figurines and how they are created.
- A Hummel Christmas – Watch as Sister M.I. Hummel’s beautiful drawings come alive as they are choreographed to traditional Christmas Music performed by an internationally acclaimed children’s choir.
- Ulrich Tendra 2004 – a 10-minute video of this master artist talking about how figurines are made.
- The *M.I. Hummel* Christmas Story – The St. Laurentius Church in Ebern, Upper Franconia (Germany), is the stage for the story of Mary, Joseph and the Christ Child as shown through *M. I. Hummel* figurines; from W. Goebel Porzellanfabrik. Approximately 12 minutes. DVD format only.
- The Insider’s Guide to *M.I. Hummel* Collecting with Robert Miller – Robert and Ruth Miller share rare and one-of-a-kind pieces, and give valuable insights that will make your collecting more exciting and fun.
- Beyond the Shock – Presented by the National Breast Cancer Foundation, Inc., this DVD is a step-by-step guide to understanding the diagnosis of breast cancer.

Local Chapter Communication

Reaching out to other Local Chapters is advantageous for all Chapters. By communicating with others, you enrich your Local Chapter life:

- Involve your Chapter in the greater world of the Local Chapter community
- Add to your meetings' agenda and activities
- Contribute to your performance award criteria
- Increase or maintain member involvement in your Local Chapter

Letting others know of your activities and enjoyment in being with other *M.I. Hummel* fans means that you are spreading the joy of *M.I. Hummel* figurines.

By spreading the word, you can get great attention! Plus, you open up your work and fun to others.

Communicate Within The Local Chapter Circle

Using a way that works for you to regularly communicate with your members is important. Sometimes, for various reasons, a member cannot attend a meeting or series of meetings. By mailing notes of a meeting to an absent member, you enable him or her to continue to feel part of your Local Chapter. Additionally, by keeping notes of a meeting, there is now a record of covered topics and successful meetings. Members should also sign in so that you can keep track of attendance.

Several Chapters publish a newsletter. Many more send hand-written or typewritten notes to members. Whatever way works for your Chapter – as long as you do something that reaches all your members - that's the important thing.

E-mail and the Internet

With more Chapter members online, a member with computer savvy could send meeting updates via e-mail... and save postage at the same time.

With the continuous increases in world technology the M. I. Hummel Club will be moving more and more towards communication online and therefore we urge all members to have an e-mail address.

It is possible that not every member has access to e-mail. Therefore, as suggested by the 2002 Local Chapter Advisory Board, each Chapter should try to appoint one computer-savvy member to check up on the Club's Web sites from time to time and report what is new.. This new position can be known as the Internet Reporter, a simple job that requires little time, but goes a long way to furthering the knowledge of all Chapter members. Maybe you can offer this position to your son, daughter, niece, nephew, grandson or granddaughter. Inviting new generations to join your meeting and share in the love of *M.I. Hummel* is both refreshing and a positive way to increase your membership.

A member has no computer? No problem! Most public libraries have computer workstations set up for anyone to learn how to access the Internet. Which, incidentally, is another great program possibility. Take your Chapter on a field trip to your local public library, which may be one of the many across the country with demonstration programs on how to use the Internet.

Designate an Inter-Chapter Correspondent

An Inter-Chapter Correspondent's role is to make regular contact with other Local Chapters. Inter-Chapter Correspondents have been crucial in establishing a sense of Local Chapter community – with friends, practices and activities being shared among involved Chapters.

Communicate With Membership Services

Meeting Minutes

Regularly send copies of your meeting minutes or newsletters to Membership Services. In addition, consistent forwarding of meeting minutes makes it easier for your Chapter to meet the criteria for the Performance Awards.

New Chapter Members

New Chapter members' names and M.I. Hummel Club membership numbers must be submitted to Membership Services, so that they can be added to the roster and receive their Local Chapter patch and sticker.

In addition, please submit the names of members who leave your Chapter. Please see Chapter 5 of this binder for coordinating forms.

We request that the Local Chapter President send an updated roster annually to Membership Services by April 30th each year. This is to ensure that all contact information for each Chapter is up to date. In North American Convention years this is additionally important to ensure that each Chapter member receives his or her Local Chapter gift at the Convention

Change of Officers

The names and membership numbers of new Local Chapter officers should be submitted as soon as possible after the members take office. Please complete and submit the Local Chapter Officers Change Form located in Chapter 5 of this binder.

Although Inter-Chapter Correspondents are not officially Chapter officers, any changes in this position should be sent to Membership Services utilizing the form located in Chapter 5 of this binder.

Local Chapter Active Status

The President and Secretary share the responsibilities of communicating with Membership Services. If we do not hear from you for one year via written correspondence, we will have to remove your Local Chapter from our Official Local Chapter Roster.

Chapter & Verse

This quarterly publication is produced specifically for Local Chapters. Is there something you want to “crow” about? Did your Chapter have an outstanding meeting? Send your news for possible inclusion in *Chapter & Verse* via the Submission Form included in Chapter 5 of this binder.

New Member Recruitment

It’s always fun to greet new people and help them begin to enjoy the Local Chapter community. We all feel the importance of continuing the message of Sister Maria Innocentia Hummel through her art, her work with children and the translation of her work into the lovely and charming *M.I. Hummel* figurines.

First, a Local Chapter must be prepared for new members. Flexibility of habit and openness of mind are factors contributing to successful welcoming of new members.

There are several ways to attract new members:

Active Chapter Member Recruitment

Local Chapter members are connected to many people in many ways. Opportunities presented by everyday interactions with others offer compelling prospects for member recruitment. Maybe it’s a long-time friend, or a new resident in your area. Joining an existing Chapter can feel daunting; however, a personal invitation to attend a meeting makes it easier to accept.

Local Chapters can combine an artist event at a local retailer with a recruitment opportunity. Working with the Club retailer and M.I. Hummel Company Account Manager, a Local Chapter may be able to set up a table at the event. Several Local Chapters have arranged for members to attend artist events and discuss *M.I. Hummel* figurines with event participants. Many retailers keep Local Chapter cards or flyers at their store to help promote the Chapter..

Develop a flyer, welcoming letter or even a Local Chapter business card.

Member Solicitation mailings

We can provide two types of mailings to M.I. Hummel Club members in your area. Below is a description of the mailings, which are designed to recruit new members.

A) A letter to Club members to assist in Local Chapter start-up

Many times an individual would like to form a Local Chapter, but does not know of other M.I. Hummel Club members in his/her area. Upon request to Membership Services, the Club will send a letter to members announcing that a new Local Chapter is forming in their area and provide information on how they can join.



B) A letter to Join an existing Local Chapter

Even if your Chapter is established, you may want to recruit new members. One time per calendar year upon request from the Chapter President, we will send a letter to Club members in your area advising them that your Chapter welcomes new members. The M.I. Hummel Club will pay for a maximum of 500 letters per year for each Chapter.. Please use the form located in Chapter 5 of this binder.

How to Request Mailings

If your Chapter wants the *M.I. Hummel* Club to conduct a mailing, please follow the following process:

1. Contact Membership Services expressing your interest in a Chapter recruitment mailing.
2. Provide Membership Services, in writing, desired zip code range in prioritized order to which the mailing should be sent.
3. Develop the Recruitment Letter
 - Upon request, Membership Services will send you a sample recruitment letter to use as a model for developing your Chapter's letter. Please make your changes and return it to Membership Services.
 - Include Chapter spokes-people's names, addresses, telephone numbers and e-mail addresses.
 - Include Chapter meeting location and times.

Outside Requests from *M.I. Hummel* Club Members

M.I. Hummel Club members sometimes contact the Club requesting information regarding a Local Chapter in their area. The M.I. Hummel Club will forward the name and address of interested Club members to the President of the Chapters in the same state as well as those Chapters close to the Club member. It is left up to the Chapter to reach out to the interested M.I. Hummel Club member.

Local Chapter Advisory Board

The M.I. Hummel Club Local Chapter Advisory Board is a group of Local Chapter members representing each of the seven regions throughout the United States and Canada. The objective of the group is to facilitate communication between the M.I. Hummel Club and the over 1,200 members of the Local Chapter family.

The LCAB was created to provide Local Chapter members with a specific representative to bring forward their concerns in an organized forum to discuss issues, ideas and suggestions.

The LCAB was designed to be a unique partnership between the M.I. Hummel Club and its Local Chapter members in order to solicit and offer ideas, suggestions and thoughts on a wide variety of issues, programs and products.

Responsibilities of Local Chapter Advisory Board Members:

- Each elected Local Chapter Advisory Board member will be required to serve a two-year term. An LCAB member may be elected to serve a maximum of two terms (four years). If there is not a nominee within a Region, the current LCAB member will be asked to serve an additional term. If that member declines, that region's Chapters will be distributed among the remaining regions)
- Any M.I. Hummel Club Member who is also a member in good standing of a Local Chapter may become a candidate for the Local Chapter Advisory Board. This includes a primary and secondary retail dealer who is a member of both organizations. The candidate must fill out the Local Chapter Advisory Candidate form and mail it to the M.I. Hummel Club by the deadline established during any given election year.
- The Board member will be responsible for communicating with each Chapter President within his/her region on a regular basis to keep the President informed of the activities, decisions and issues addressed by the Board. (If requested, the M.I. Hummel Club will assist with copying and mailing of required Advisory Board Member communication using a letter and other material supplied by the Board Member.)
 - Mail or e-mail to solicit Chapter topics for discussion at Advisory Board meetings



- Mail or e-mail to announce upcoming Advisory Board meeting with summary of topics Board Member has submitted for discussion
 - Mail or e-mail to announce completion of Advisory Board meeting and representative's impression of meeting results
 - Other mail or e-mail as required to either inform Chapters of Advisory Board activities or to extract information from Chapters to assist Board in future decision making.
- Board Members are responsible for bringing to the attention of the M.I. Hummel Club any Local Chapter topics brought to his/her attention outside of the Board meeting schedule.
 - Board Members will be required to travel at least once per term to attend the Local Chapter Advisory Board meeting. Please be aware, that Board Members will be given a budget and the M.I. Hummel Club will reimburse their travel, hotel and meal expenses for this meeting only.
 - Board Member participation in the Local Chapter Advisory Board meeting includes:
 - Being prepared to fully address any topic supplied by a Board Member for discussion.
 - Being prepared to put forth for discussion an action requested for topics supplied.
 - Being prepared to participate in discussion of other Chapter topics.
 - Being prepared to allow discussion of topics supplied by all Regions to work to completion of meeting agenda.
 - Board Members are also encouraged to attend any other Advisory Board meetings throughout the year held in conjunction with another M.I. Hummel Club event such as the Convention or a Collectible Show.
 - A Transitional Board Member, chosen by the prior Board via secret ballot, is a non-voting member of the Board (except in the case of a tie vote) He/She attends scheduled meetings to provide guidance to new Board Members and continuity regarding issues previously addressed by the prior Board. Any current LCAB Member may run for this position. He/She may serve a second term if elected by the current Board. If no one from the current Board is willing or able to commit to serve, then the current Transitional Member will be asked to serve an extra term.

It is important to realize that the M.I. Hummel Club has very high expectations of its Advisory Board members. We see them as a critical and essential link to our Local Chapter family. We fully expect the members of the Board to be active, loyal and dedicated to the M.I. Hummel Club and Local Chapter community. And, we insist that they work hard to successfully and professionally represent all of the Local Chapter members in their region. It should be understood that the success of the Local Chapter Advisory Board depends on the quality, commitment and responsiveness of the Board members.



In the event an elected Advisory Board member is unable to fulfill his or her obligations, the runner-up candidate in that region will be asked to complete the remainder of the two-year term. In the event the runner-up is unavailable, the seat will remain vacant and the Transitional Board Member will communicate with that Region.

If you have any questions, suggestions or concerns about any program or aspect of the Local Chapter experience, your Advisory Board is here to help. Simply contact your regional Board member with your suggestions.

To submit your comments/questions to the Local Chapter Advisory Board, please complete the LCAB Suggestion Form located in Chapter 5 of this binder. We look forward to hearing from you! Together, we can better enrich the Local Chapter Community!

LCAB Regions

Local Chapter Advisory Board Regions

(approved by 2008-2009 LCAB)

There are seven regions*

Region 1

*Quebec
Maine
New Hampshire
Vermont
Rhode Island
Massachusetts
Connecticut
New York*

Region 2

*Pennsylvania
New Jersey
Maryland
Delaware
Washington, D.C.
West Virginia
Virginia
Tennessee
North Carolina*

Region 3

*South Carolina
Georgia
Florida
Alabama
Mississippi
Louisiana
Texas*

Region 4

*Manitoba
Minnesota
Wisconsin
Iowa
Illinois
Missouri
Oklahoma
Arkansas*

Region 5

*Ontario
Michigan
Indiana
Ohio*

Region 6

*Saskatchewan
North Dakota
South Dakota
Wyoming
Nebraska
Colorado
Arizona
New Mexico*

Region 7

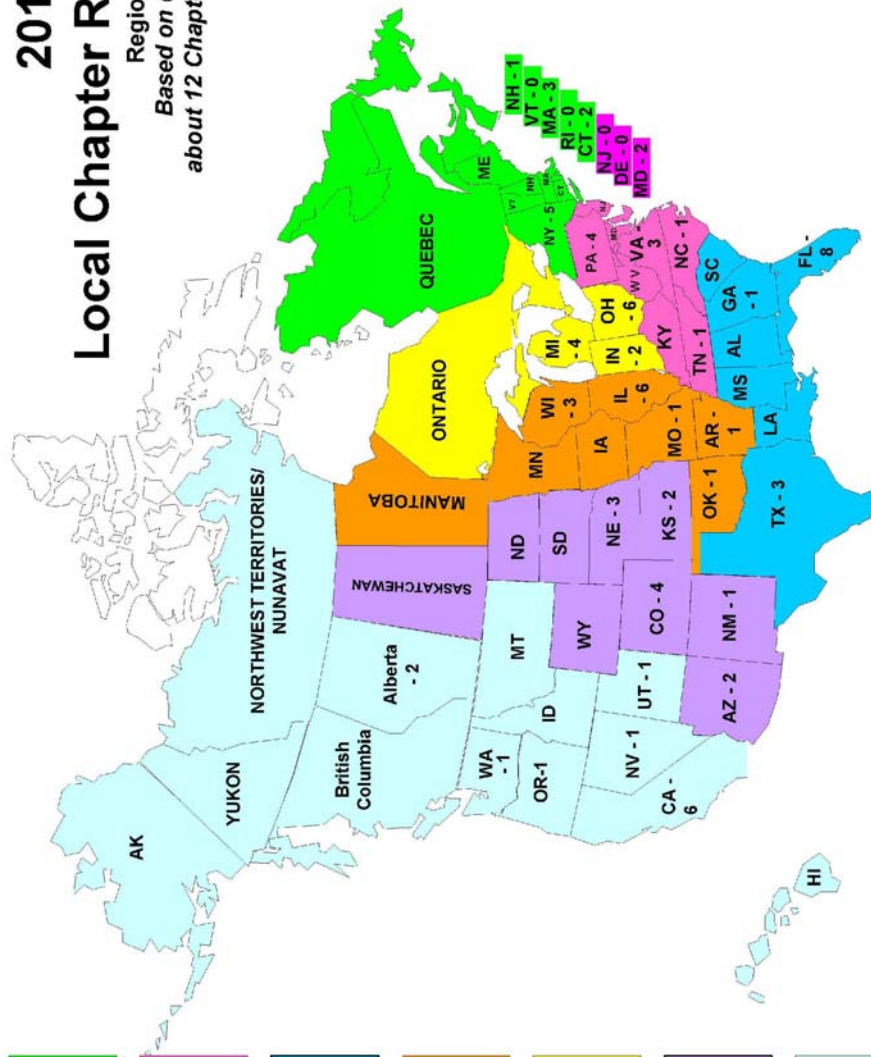
*Alaska
Hawaii
Yukon
Northwest Territories/Nunavat
British Columbia
Alberta
Washington
Montana
Oregon
Idaho
California
Nevada
Utah*

Please note:

The regions were drawn in order to balance the number of Local Chapters in each Region.

2010-2011 Local Chapter Regions

Region Distribution
Based on distribution of
about 12 Chapters per region



| | | | | | | |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| REGION 1 Chapters: 11 | REGION 2 Chapters: 11 | REGION 3 Chapters: 12 | REGION 4 Chapters: 12 | REGION 5 Chapters: 12 | REGION 6 Chapters: 12 | REGION 7 Chapters: 12 |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|

Total Chapters = 82





LCAB Contact Information

2010-2011 Local Chapter Advisory Board

Region 1:

Joanne Wieand
10975 Stage Road
Clarence, NY 14031
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Region 2:

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Fairfax Station, VA 22039
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crom32bay@verizon.net

Region 3:

Emily Burchette
3141 Gooding Place
The Villages, FL 32162
(352) 259-8844
Hummel3@juno.com

Region 4:

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5412 W. McCullom Lake Road
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(815) 385-7281
jrjfm@mc.net

Region 5:

James Hosmer
1602 Twenty- First Street
Wyandotte, MI 48192
(734) 282-2154

Region 6:

Helen Johnson
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(480) 832-8844
helenwj@mchsi.com

Region 7:

Gabriella Sprenger
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gabby@1952@comcast.net

Transitionary:

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Wilson, NY 14172
(716) 751-9032
heidiandericvonr@gmail.com



Local Chapter Policies and Procedures

Introduction

Policies and procedures help the M.I. Hummel Club and the Local Chapter community work together to spread the word about the fun and enjoyment of collecting *M.I. Hummel* figurines.

Forming a Local Chapter

Each Local Chapter of the M.I. Hummel Club is an individual group with varying goals and objectives. The M.I. Hummel Club wants to help you achieve those goals and meet the needs of your Chapter members. Consequently, we have developed the following guidelines, which are designed to keep you, your Chapter, and the M.I. Hummel Club in tune with each other.

Keep in mind; your group must follow the guidelines listed below in order to be recognized as a Local Chapter of the M.I. Hummel Club.

Step 1

- Submit the names and M.I. Hummel Club membership numbers of all of your prospective members to M.I. Hummel Club Headquarters. (Don't forget to include any e-mail addresses; the M.I. Hummel Club frequently uses newsletters and Club E-Info Newsletters to communicate important news.)
- Your Local Chapter must have a minimum of five active M.I. Hummel Club members.
- **NOTE:** Non-M.I. Hummel Club members may join Local Chapters and follow the respective Local Chapter guidelines. However, they will not be recognized as members of the M. I. Hummel Club.

Step 2

- Select a name for your Local Chapter and submit it to Membership Services at the M.I. Hummel Club.
- Your Chapter's formal name should be geographic or regional. While most groups select the names of cities or counties in which their Chapter is based, a few have chosen easily identifiable area names. For example, The Mile Hi Chapter of Denver.
- In addition to your Chapter's formal name, M.I. Hummel Club Headquarters has authorized Chapters to select informal names using the titles of *M.I. Hummel* motifs.



Step 3

- Designate two members to be your Chapter's President and Secretary to correspond with Membership Services at the M.I. Hummel Club.

Step 4

- When your group fulfills all of the above policies, the M.I. Hummel Club will send you a packet to acknowledge your group as a Local Chapter of the Club.

Notes

It is the responsibility of the Chapter President to keep your Chapter's roster up to date. Any updates to offices, and deletions or additions of members, should be communicated to Membership Services in writing immediately.

If a member has had a change of address, it is the responsibility of that member to contact Membership Services with the updated information. Membership Services can be reached by calling 1-800-666-CLUB (2582) or by e-mail at memsrv@mihummel.com.

An 'Official' Local Chapter's First Steps

Welcome to our Local Chapter Family! If you have completed the first four steps (see above), you now are an official Local Chapter of the M.I. Hummel Club. It is important to establish and follow policies and guidelines. We have devised a listing of the next steps that your new Local Chapter may want to take:

Your First Local Chapter Meeting

Most Local Chapters meet in members' homes. If your Local Chapter grows too large for your meeting space, you may want to consult area libraries, churches, schools and maybe even your favorite *M.I. Hummel* retailer! Many Local Chapters also assemble at restaurants and diners, which sometimes are large enough to accommodate your group.

Your first few meetings should cover the following topics:

1. **Create a Meeting Schedule.** Determine the times and frequency that your Chapter will meet. Then, devise a meeting schedule and adhere to it.
2. **Election of Officers.** Hold an election among your members for Local Chapter officers. Since each Chapter is unique, your Chapter may assign duties in its own way. However, your Chapter must elect a President and a Secretary to correspond with Membership Services at the M.I. Hummel Club. Detailed descriptions of these positions will be found under "Election of Officers" on page 36. You may also consider electing a Vice President and Treasurer, You may also want to appoint an Inter-Chapter Correspondent, whose responsibility will be to communicate with other Chapters. This is an excellent way to develop new friendships as it adds to your Chapter's Performance Award Points.
3. .Decide whether your Chapter will charge a membership fee to cover operating expenses, which many Chapters have found advisable, These fees may vary from Chapter to Chapter depending on each Chapter's needs. However, It is recommended that your membership fee not exceed 50% of the M.I. Hummel Club membership fee.
4. .Draw up Chapter By-Laws. And stick to them!
5. Establish a newsletter to communicate with your members.

Local Chapter Organization

Developing and running a Local Chapter takes commitment, time and organization.

Commitment is easy, because as we all know, Local Chapter members are definitely committed to expanding their awareness of the world of *M.I. Hummel* figurines.

Time and organization go together. As managers of your own personal collections you are already proven to be organized individuals

1. Designate Important Roles

Election of Officers

Hold an election among your members for Local Chapter officers. Since each Chapter is unique, your Chapter may assign duties in its own way. However, you must elect a President and a Secretary to communicate with Membership Services at the M.I. Hummel Club.

Below is a description of the responsibilities:

President: The President of a Local Chapter receives all mailings from the M.I. Hummel Club. This includes *Chapter & Verse*, advance copies of INSIGHTS, Local Chapter Patches and Stickers, Local Chapter Special Event Giveaways, Local Chapter updates and other related material. The President is also responsible for reporting, in writing, changes in membership, officers, and news for Local Chapter publications to Membership Services at the M.I. Hummel Club.

Secretary: The Secretary of a Local Chapter records the minutes of meetings, and forwards them to Membership Services..

You may consider electing the following officers:

- Vice President
- Treasurer
- Inter-Chapter Correspondent
- Special Committee heads

For more information on typical roles and responsibilities of each of the above officer positions, please refer to Local Chapter Policies and Procedures in this Chapter for Membership By-Laws .

2. Keep track of Members

Maintain a Local Chapter roster with names and Club membership numbers.



Chapter Membership Changes

New Chapter members' names and M.I. Hummel Club membership numbers must be submitted to Membership Services in order for them to be added to the roster and receive their Local Chapter Patch and Sticker. In addition, please submit the names of members who leave your Chapter, using the Local Chapter Membership Change Form located in Chapter 5 of this binder. You may also email Membership changes to Membership Services at memsrv@mihummel.com.

Chapter Roster

Please send a new roster of members to Membership Services by April 30th each year. This copy may be hand-written or typed. Make sure to include both names and membership numbers for each active M.I. Hummel Club member. By sending your updated roster by April 30th each year, you will ensure that your Local Chapter members receive all recognition at the Club Convention. Roster changes submitted after April 30th during a Convention year can **not** be recognized at the Convention due to their late arrival.

Change of Officers

The names and membership numbers of new Local Chapter Officers should be submitted before the members take office or as soon as possible after taking office. Please complete the form located in Chapter 5 of this binder.

Please Note

The President and Secretary share the responsibilities of communicating with Membership Services of the M.I. Hummel Club. If we do not hear from you for one year via written correspondence (See Local Chapter By-Laws in this chapter), we will have to remove your Chapter from our Official Local Chapter Roster.

3. Keep Track of Activities

Meeting minutes

Meeting minutes should be submitted to Membership Services of the M.I. Hummel Club as soon as possible, preferably before the next Chapter meeting. This process allows Membership Services ample time to review the minutes.

Also, by writing the minutes, your Local Chapter now has a record of your activities together – very helpful for the Performance Awards.

4. Keep Track of Funds

Local Chapters may charge a membership fee to cover basic operating expenses. It is recommended that your membership fee not exceed 50 percent of the M.I. Hummel Club membership fee. However, the fee may vary depending on your Chapter's needs and interests.



Membership Policies

Policies and procedures help the M.I. Hummel Club and the Local Chapter community work together to spread the word about the fun and enjoyment of collecting *M.I. Hummel* figurines.

Membership policies assist in correctly identifying individual Chapter member benefits.

1. Active Members

Only active members of the M.I. Hummel Club will be recognized by the Club as Local Chapter members.

2. Associate Members

Non-members of the M.I. Hummel Club may be affiliated with a Local Chapter if a family member or friend is a member of the Local Chapter.

However, Associate Members will not be included on a Local Chapter's official records. In addition, Associate Members will not receive mailings or other Local Chapter benefits, nor may they vote or hold office.

3. Retailer Involvement

An authorized *M.I. Hummel* retailer may be involved in a Local Chapter at the Chapter's discretion.

If a retailer has an M.I. Hummel Club membership (holds a personal membership in addition to the membership of his/her store) he or she is considered a full member of the M.I. Hummel Club with all rights and privileges.

4. Active Local Chapter Status

In order to be considered an active Local Chapter of the M.I. Hummel Club, a Chapter must correspond, in writing, with the M.I. Hummel Club via meeting minutes or newsletter a minimum of two times per year. Please note that if a Chapter has not communicated with the M.I. Hummel Club in one full year, the Chapter will be deemed inactive and its members will no longer receive Local Chapter mailings or other Local Chapter benefits.



By-Laws

Utilize these **sample by-laws** as a way to facilitate internal Local Chapter processes.

Sample By-Laws

ARTICLE I – Name

The name of this Local Chapter shall be the
_____ Chapter, M.I. Hummel Club.
(Chapter name)

ARTICLE II – Purpose

The purpose of this Local Chapter shall be to share and learn information about *M.I. Hummel* collectible figurines.

ARTICLE III – Membership

Section 1. All Local Chapters must have a minimum of five active members of the M.I. Hummel Club.

ARTICLE IV – Officers

Section 1. The officers of this Chapter shall be:

- President
- Secretary
- Vice President (an optional Officer position)
- Treasurer (an optional Officer position)

They shall have duties as described in Section 3 through 7 of this article.

Section 2. The officers of this meeting shall be elected annually or biennially at the _____ meeting according to the Local Chapter By-Laws.
(month)



Adopting an *M.I. Hummel* Motif

If your Chapter would like to adopt the name and motif of an *M.I. Hummel* figurine as your Chapter's informal name, please follow the steps below.

1. Each Local Chapter must submit a written request to adopt the name and motif of an *M.I. Hummel* figurine as the Chapter's informal name. Please be sure to submit more than one motif name since your first choice may not be available. You may submit in writing to Membership Services your choice either via mail or email.
2. Once the Club approves the name, it will be reserved exclusively for your use only. However, if you want to print the motif on any item, you must follow the Guidelines for Printing Local Chapter Materials.
 - a. Please note: Currently some Chapters use the same motif; however, effective January 1, 2002, any Chapter adopting a motif will only be able to use a motif not currently in use by another active Local Chapter.

Guidelines for Printing Local Chapter Materials

1. Send a written description of the item your Chapter wants to use, including a declaration emphasizing the non-commercial use of the imagery and a specific description of what the imagery will be used for (i.e., letterhead). Along with the letter, submit three layout samples of the item.
2. The M.I. Hummel Club will examine the samples and advise the Chapter in writing whether or not the item is acceptable. Depending on the nature of the item, the M.I. Hummel Club may need to work with the Local Chapter in producing the article to ensure proper quality.
3. Once the M.I. Hummel Club approves the item, we will affix the proper copyright information. The Chapter shall thereafter be free to use the item for its members' personal, non-commercial use only.
4. If the Club disapproves the item, completely, or in part, the Chapter cannot use it.
5. If, in any way, the Chapter should ever alter an item previously approved by the Club, the item must be re-submitted for further approval.



Copyright Laws and Local Chapter Materials

IMPORTANT INFORMATION

Many Local Chapters adopt the names and motifs of various *M.I. Hummel* figurines as their Chapter's informal name, which are used for the Chapter's newsletters, flyers, pins, and stationery ..

We are happy that M.I. Hummel Club members have such great interest in the products of our parent company, Manufaktur Rödental. However, copyright laws protect the *M.I. Hummel* signature, *M.I. Hummel* name, and all illustrations of *M.I. Hummel* figurines. This copyright law gives Manufaktur Rödental the exclusive legal right to reproduce and publish the artistic work of Sister Maria Innocentia Hummel.

The M.I. Hummel Club wants our Local Chapters to use our trademarks and illustrations legally. Therefore, it is necessary for you to help us protect Manufaktur Rödental's valuable trademarks and copyrights. If you would like to print an item which includes our trademarks, simply follow the **Guidelines for Printing Local Chapter Materials** located in this chapter.

Remember that no Local Chapters ,nor any unauthorized person, may sell, distribute, or use any *M.I. Hummel*, M.I. Hummel Club or Manufaktur Rödental product for commercial gain. Failure to comply with this rudimentary trademark proviso is punishable under law.

CHAPTER 3

Local Chapter Programs

Local Chapter Performance Awards

The following pages outline the Local Chapter Performance Awards Program, which acknowledges Local Chapter activities in four important areas: fellowship, education, communication and outreach.

From her heart, Sister Maria Innocentia Hummel expressed what she saw, felt and experienced. In her spirit, the M.I. Hummel Club and its Local Chapters were established. As an expression of their love of *M.I. Hummel*, these groups enjoy fellowship, increase personal knowledge, reach out to others and communicate their love of *M.I. Hummel* figurines.

To encourage Local Chapters to sustain activities consonant with Sister Maria Innocentia, the Local Chapter Performance Awards were developed. In addition, these awards are a way to formally recognize and materially contribute to Local Chapter work. And similar to the life of Sister Maria Innocentia, the M.I. Hummel Club wishes that through this program each Local Chapter will uncover talent(s) and develop forms of expression and activity.

The Award

The program offers each Chapter the opportunity to receive at least one award and a certificate to use for free *M.I. Hummel* figurines. The award is based on activities performed within the Award Year, starting January 1st and ending December 31st.

The final deadline to submit all reports is **February 1st** of each year. For accuracy and to streamline the process, the checklist forms (Located in Chapter 5 of this binder) must be utilized. Please refer to the following Program Guidelines for more information.

Please remember that the Local Chapter Performance Awards reinforce all the great fun and activities your Chapter achieved over the past year. As you have been keeping track of your activities, you will find that you have accomplished many of these goals; without even thinking about it! Call Membership Services if you have any questions on how to interpret your activities relative to the Performance Award Checklist.



Program Guidelines

1. Each Chapter is eligible to receive points toward free *M.I. Hummel* figurines.
 - Local Chapters have the opportunity to earn two awards with a total value of \$360 towards *M. I. Hummel* figurines.
2. Each qualifying activity has been assigned a point value.
 - A Chapter may complete any combination of criteria they choose, to achieve the point value specified for each award.
 - The award certificates are for redemption of *M.I. Hummel* figurines only.
3. Activity and reporting deadlines must be met.
 - Points cannot be used or accumulated from previous years.
 - If the order form is not submitted by the submission deadline the points will expire and will not be accepted if submitted.
4. The Local Chapter Performance Award winners will be announced in the Summer Issue of *Chapter & Verse*.

Award Range:

- Distinguished Performance
 - (18-26.5 Points = \$180) Existing Chapter
 - (14-26.5 Points = \$180) New Chapter*
- Outstanding Community Service
 - (10 Points + Essays = \$180) Existing Chapter
 - (10 Points + Essays = \$180) New Chapter*

*A new Chapter is one that was established after January 1 of the current year.



Local Chapter Performance Awards – Submission Process

In January of each year, start collecting Chapter newsletters, meeting minutes, rosters, etc. Look for information regarding your Chapter's activities – meeting topics, presentations, presenters, member attendance at special events, correspondence, recruiting and renewal activities, community work.

Complete the Award Forms located in Chapter 5 of this binder and submit them to the M.I. Hummel Club for review. Remember to provide all requested documentation wherever possible.

Mail the completed Performance Award Forms to Membership Services by the deadline of **February 1** each year.

A Chapter may apply for both the Distinguished Performance and the Outstanding Community Service Awards., as well as just for one.of the two.

The M.I. Hummel Girl Scout Program

This is a wonderful way to pass along your own love for *M.I. Hummel* figurines to a new generation of collectors! The *M.I. Hummel* Girl Scout Patch Program is designed to help Local Chapters educate Girl Scouts on the fascinating world of collecting through the presentation to local Girl Scout Troops.of an educational program of exciting activities.

If properly executed, this program should help Girl Scouts acquire the M.I. Hummel Club Girl Scouting Collecting Patch and complete specific official Girl Scout Badge activities.

The Girl Scout Patch Program offers Local Chapters an opportunity to share the *M.I. Hummel* love with young people. You have an understanding and appreciation of collecting, an activity that contributes to the world of well being. If children can experience an interaction with adults who care about quality, they too will learn to care.

To help inspire you in this program, remember the words of Girl Scouting Founder Juliette Low:

*"Show that you have done something so often and so well
that you can teach it to someone else."*

It is important to note that this is not a sales program but an educational program for young people. Remember, a broad-based, educationally sound presentation of collecting will include other non-figurine items, such as postcards, stamps, spoons, thimbles, needlecraft, and other collectibles which reflect members' interests.

Benefits for the Girl Scouts

- Experience the fun of *M.I. Hummel* collecting by meeting and talking with Local Chapter members.
- Discover the history and artistry behind *M.I. Hummel* figurines.
- Have a news story published in the M.I. Hummel Club's Local Chapter Newsletter, *Chapter & Verse* and/or in the M.I. Hummel Club's quarterly magazine, *INSIGHTS*.
- Receive an M.I. Hummel Club Girl Scout Collecting Patch.
- Acquire Girl Scout Badges.

Benefits for Local Chapter Members

- Share your *M.I. Hummel* collecting stories with young people. Enlighten a Girl Scout on your "special areas of knowledge" such as the artistry behind *M.I. Hummel* figurines, plates and bells; trademarks and backstamps; or, the life of Sister Maria Innocentia Hummel.
- Serve your community by supporting the informal education system of Girl Scouting.
- Provide continual education on collecting by presenting the program annually.

Program Sample - compiled from Beehive and Western NY Chapters

The Chapter begins the Girl Scouts program with a discussion of collecting in general, talking about different types of collections and ultimately of *M.I. Hummel* figurines.

They talk about Sister M.I. Hummel's history, showing different types and styles of *Hummel* figurines, and decorating with them. The Chapter members discuss how their collecting of *M.I. Hummel* figurines is related to the Girl Scouts collecting of badges. In the course of their program, the Beehive Chapter has helped to satisfy portions of four different badges for the girls.

Each girl may write a short story about what she liked best or learned that day. The responses may vary from "I like all of their names" to "I liked learning about the different *Hummel* figurines and their colors."

The Chapter provides handouts for the girls including a word search, trademark information, Web page for collecting, history of the life of Sister M.I. Hummel and decorating tips. Chapter members also work from the Girl Scout Badge Book, and talk about collecting hobbies (building your collection, meeting other collectors and collecting for the community), Discuss careers and one's hobby, including *Hummel* cross-stitching and quilting, and more.

Implementing the Girl Scout Program

- 1) Contact a local Girl Scout Adult Volunteer. Most communities have a Girl Scout Volunteer Community Association Chairperson. Girl Scout Councils are listed in the white pages under Girl Scouts and have staff assigned to work with program and service areas. It is important to remember that just as the M.I. Hummel Club does not give out the names and addresses of members, neither does the Girl Scout Council.
- 2) Review the M.I. Hummel Club Girl Scout Patch Program with your Local Chapter members. To plan your program, have your members answer the following questions:
 - Do we want to assist Girl Scout Troops in acquiring the Girl Scout Badges included in this Program in addition to the M.I. Hummel Club Girl Scouting Collecting Patch?
 - How many of the badge requirements do we want to help the girls fulfill?
 - Which of the badges do we want the girls to acquire?
- 3) Once you have answered the above questions, you have essentially developed your outline for your Local Chapter's Girl Scouting Collecting Patch Program. At this point, follow the instructions listed below:
 - Make a list of the Girl Scout Badges your Chapter wants to help the Girl Scouts acquire.
 - Make a list of topics your Chapter should feature in order to help the Girl Scouts satisfy the Badge requirements. Refer to the "M.I. Hummel Club Local Chapter Program Guide" for topic ideas.
 - Assign individual Local Chapter members to research and present different topics. Make sure you refer to the "M.I. Hummel Club Local Chapter Program Guide" for information on how to research each topic.
- 4) Contact the Girl Scout Adult Volunteer to set a date for the presentation of your Chapter's Girl Scout Collecting Patch Program.
- 5) Compile an *M.I. Hummel* information packet for each Girl Scout containing the following material:
 - Hummel Hunt
 - Trademarks
 - History
 - Decorating tips

You may want to refer to the "M.I. Hummel Club Local Chapter Program Guide" to get ideas on possible inclusions for this packet.



Acquiring the M.I. Hummel Club Local Chapter Girl Scout Collecting Patch

Submit a short news story to Membership Services highlighting your Local Chapter Program with a note including how many patches are needed and the shipping address.

The M.I. Hummel Club Local Chapter Girl Scout Collecting Patches may be given to Girl Scout Troop Leaders for presentation to their Scouts. Alternatively, a Local Chapter member may present the patches to the girls at their meeting.

Local Chapters who host this program are recognized in *Chapter & Verse*. They may even be featured in *INSIGHTS!*

Special Events Giveaway Program

As a follow-up to Local Chapter involvement in the community and local events, the M.I. Hummel Club developed the Special Events Giveaway Program, which offers all Local Chapters the opportunity to obtain items for Local Chapter discretionary use. Many Local Chapters use the giveaway items for their community outreach; others use them for recruiting new members.

Through this program, each Local Chapter is eligible to receive a predetermined allocation of special *M.I. Hummel* products.

All giveaway order requests will be filled on a first-come, first-served basis. If we do not have what you have requested, you will be contacted and asked to make a choice among the remaining items.

The program will be sent to Local Chapter Presidents at the end of each calendar year for the upcoming year. Order forms for free and additional items to be purchased will be included. Be sure to specify the date by which items are required.. Your request must be received by Membership Services at least two months in advance of your need..

Please note:

- Local Chapters may purchase additional quantities of items.
- Chapters hosting Inter-Chapter Conferences should refer to the Conference Guidelines to learn how you may be eligible to receive a free figurine for your event.
- Through the Local Chapter Performance Award Program, your Chapter can also earn free *M.I. Hummel* figurines that may be used as giveaways or raffle prizes.

Special Events Personalization Program

In 2010, the M.I. Hummel Club launched a new program for all Local Chapters. Many Chapters celebrate their various milestones, such as Chapter anniversaries or the recognition of a long-serving officer. For those special occasions, we are extending a special price for two *M.I. Hummel* figurines. To learn more about the program or to place an order, see Chapter 5 of this binder.

Local Chapter 25th Anniversary Plaque

To assist Local Chapter members in celebrating twenty-five years' of activity and impact, the M.I. Hummel Club will continue the 25th Anniversary Plaque program.

This *Hummelnest* plaque is available to Local Chapter members only. A 25th Anniversary Pin is also available.



**Plaque reads:
M. I. Hummel Club® Local
Chapter Members
Celebrate
25 Years
1979-2004**

Plaque Order Process:

- 1) By mail, complete the Anniversary Plaque Order Form and forward completed form to Membership Services.
- 2) By phone, call Membership Services at 1-800-666-CLUB (2582).

CHAPTER 4

Special Events and Activities

The M.I. Hummel Club has many events organized exclusively for Club members, including new product launches, retail events, exhibitions and opportunities to meet M.I. Hummel Club staff, artists and experts.

For a listing of current *M.I. Hummel* events, please access the calendar on the *M.I. Hummel* Web site, www.MIHummel.com.

M.I. Hummel Club Convention

The M.I. Hummel Club hosts a North American Convention every two years. Many Chapter members across North America gather together at Convention to learn from each other, build friendships and have lots of fun! We are looking forward to the next Convention.

Conventions provide a wonderful opportunity for members to learn what's new in the world of *M.I. Hummel*. New product is unveiled, newsworthy items are discussed and we rejoice in good fellowship for all!

From beginning to end, Conventions are packed with activities, including the following:

- *Guest Speakers*
- *Workshops* - by M.I. Hummel Club Representatives
- Wonderful meals and a chance to visit with old and new friends
- *Local Chapter Meeting* – Join hundreds of your fellow Chapter members for this general meeting
- *Local Chapter Activities* - Join fellow Local Chapter members in a special room set aside as a get-together locale for meetings and activities run by Local Chapter members
- *Convention Store* – the chance to obtain fun and interesting figurines and souvenirs of the Convention experience.

Please visit www.MIHummelClub.com for the upcoming Convention Information and Registration Form.



Local Chapter Inter-Chapter Conferences

Exciting Venues for Local Chapters to Meet

Inter-Chapter Conferences are held annually and regionally by Local Chapters. One host Chapter invites area Chapters to attend.

Since the Club's North American National Convention is held only every two years and because of geographic constraints, Inter-Chapter Conferences give Local Chapter members the opportunity to network with one another and exchange ideas about Local Chapter activities and *M.I. Hummel* collecting.

Planning an Inter-Chapter Conference

Planning an Inter-Chapter Conference includes a lot of fun and hard work. The good news is that we at the M.I. Hummel Club will assist you in any way we can! The following items are available for Chapters that host Inter-Chapter Conferences (if all criteria are met):

1. *M.I. Hummel* Figurine door prize**
2. New Member Applications for the M.I. Hummel Club
3. Current, relative *M.I. Hummel* Literature*
4. Shopping bags*

*Based on availability

If the Chapter hosting the Inter-Chapter Conference notifies the M.I. Hummel Club of its intent to plan a Conference (including the planned dates) **one full year prior to the date of the event, the Chapter is entitled to an *M.I. Hummel* **door prize valued at \$1,500 retail**. This request must be in writing and received no less than 365 days prior. Sorry, no exceptions.

However, if a Chapter is planning an Inter-Chapter Conference less than one year in advance, but more than **six months prior**, it is then eligible to receive a figurine **valued at \$350 retail**. Please review criteria below for an Inter-Chapter Conference in order to qualify for these items. Criteria review is at the sole discretion of the M.I. Hummel Club.

Inter-Chapter Conference Criteria

- Must have confirmed date and venue approved by the M.I. Hummel Club one year prior to event. Requests must be submitted in writing to Membership Services and confirmed by same.
- Must have a minimum of 75 registrants.
- Attendance must be confirmed via reservations in advance. A registration fee sixty days before the event must be implemented to guarantee attendance. Amount of registration fee is at the sole discretion of the Inter-Chapter Conference planners.



- A minimum of two Chapters must be involved. One Chapter can be the primary host of the Conference. However, assistance in some form must be provided from at least one additional Chapter
- Must have a minimum of two presentations.
- A report detailing the Conference and activities with photos should be submitted to Membership Services immediately following the event.

Conference Timetable

1 Year Prior to Conference

- Set the tentative date(s) and draft an agenda for the Inter-Chapter Conference. Submit your tentative date(s) to the M.I. Hummel Club in order to qualify for raffle prize. Review criteria for Inter-Chapter Conferences of the M.I. Hummel Club.

6 Months Prior to Conference

- Request a door prize. Submit a written request for the figurine to the M.I. Hummel Club.

3 Months Prior to Conference

- Send a copy of the Conference agenda and the number of attendees to Club Headquarters. At this time you should request brochures, price lists, and other materials.

M.I. Hummel Club Representative Participation

Currently, there are more than 80 M.I. Hummel Club Local Chapters throughout North America. We want to visit all the Chapters; however, because our time is limited, we have established the following guidelines.

- Please send a written request for a Club representative's participation to the M.I. Hummel Club as early as possible, preferably one year prior to your Conference. We must have notification of your plans so we can schedule our trips in advance. Requests are taken on a first-come, first-served basis. Requests for attendance at two separate events on the same date will be considered in the order in which they are received.
- Please include the topics you would like to discuss, keeping in mind that we cannot guarantee all issues will be addressed.
- Keep in mind that a Club representative may not be able to visit your Chapter.

Inter-Chapter Conference Guideline Suggestions

Consider hosting an Inter-Chapter Conference to welcome other Local Chapters of the M.I. Hummel Club to your area. We have given you the tools, so read on to learn how to plan your own Inter-Chapter Conference.

The M.I. Hummel Club Inter-Chapter Conference Guidelines Section is designed as a resource and reference to guide Local Chapters in their planning and execution of a successful Inter-Chapter Conference. This program addresses the basics of Conference planning from start to finish. Our goal is to help you plan a successful Conference while having fun doing it. Follow this guide and your Conference planning will be simple, thorough, and rewarding.

To assist you in hosting an Inter-Chapter Conference, these suggestions include topics such as planning the program, establishing the budget, selecting the site, promoting the event, working with the hotel, and evaluating transportation needs.

In addition, we offer you a number of important strategies for successful presentations. Often, the success of your Conference will depend upon the speakers you have invited. Since Local Chapter members travel great distances to attend Inter-Chapter Conferences, it is essential that speakers are both informative and interesting.

As the Conference date nears, many considerations will ensure a successful event. This program will assist you with the final details to guarantee that all plans are in order. Our hope is that you will feel confident about your plans and that your Conference will run smoothly.

Remember to review the criteria for Inter-Chapter Conferences in order for you to be considered for eligibility, and for the support of the M.I. Hummel Club.

Planning the Agenda

Planning an Inter-Chapter Conference demands much hard work, time, and dedication. The most important ingredient of any Conference is the agenda, which should include a number of essential elements.

A. The Conference Attendee

- Consider the interests of the Conference attendees in all of your decisions.
- Involve Local Chapter members by planning hands-on or interactive programs.
- Determine the number of attendees you wish to accommodate.
- Is the event open to the public or Club members only?

B. Goals

- Why are you hosting an Inter-Chapter Conference?
- Establish a purpose for your Conference.
- Make a list of objectives you wish to achieve.
For example:
 - A. To provide Local Chapter members with the opportunity to exchange ideas.
 - B. To share your love of *M.I. Hummel* figurines with your community.
 - C. To inform Local Chapter members about *M.I. Hummel* collecting.
 - D. To encourage new friendships among Local Chapter members of the M.I. Hummel Club.
- Set a time period to achieve your goals.
- Monitor the progression of your plans. Have checkpoints at six months, three months, and two weeks before your event.

C. Content

- Include M.I. Hummel Club news, lectures, group discussions and workshops.

D. Speakers

- Select speakers who are both knowledgeable and interesting.
- Suggest topics to your speakers that will capture the interest of the Conference attendees.
- Provide speakers with amount of time allotted for each of their presentations.

Plan your agenda carefully, and stick to it! Be sure to consider the sequence of your events, time allocations, variety, breaks, and social activities in your planning. Conference attendees expect to be informed and entertained in a timely, organized manner.

The Planning Process

As an Inter-Chapter Conference host, your Chapter is responsible for every detail of the event. You will be consumed with plans before, during, and after your Conference. No one person can handle such a task; therefore, it is imperative to have the cooperation and dedication of each Chapter member or a committee of members.

There are standard parts and specific procedures for putting an Inter-Chapter Conference together. Some tasks may occur simultaneously, while some cannot occur until others are complete. One thing is sure - organization is the key; therefore, create a planning schedule that contains the following elements.

A. The Planning Schedule

- Required completion dates
- Staffing requirements

B. Committees and Respective Duties

Suggestions

Pre-Conference Committees

Agenda planning, speaker recruitment, promotions/advertising, site selection, contracts, and negotiations

Conference Committees

Welcome, registration, attendee services, food and beverage, housing, Local Chapter registration table, games, transportation, giveaways, workshops, and name tags

Post-Conference Committees

Evaluation of Conference and number of attendees, thank-you letters, and final financial matters

C. Maintaining the Schedule

- Monitor the progression of your Chapter's plans daily
- Summarize essential dates and deadlines
- Keep your Chapter informed on changes and updates

D. Special Considerations

- Contractual responsibilities, such as cut-off dates for reservations
- Conference date, time and location
- Promotional mailing
- Communication to all persons and organizations involved
- Consult the Inter-Chapter Correspondent Directory for the addresses of Local Chapter members throughout the United States and Canada.

The schedule for your Conference is the blueprint for the management of many details. Do not be afraid to make changes or adjust your schedule in the beginning. You will find that all plans look wonderful on paper but may change very quickly. Remember that the finished product is all that counts.

E. The Budget

A well-developed financial plan goes hand in hand with the planning schedule. There are many decisions that must be made in planning an Inter-Chapter Conference. A budget will assist your Chapter in identifying its priorities.

Your Chapter's expenses will range from meeting room costs to promotional costs to food costs. No matter how large or small the expense may be, your Chapter will need to keep an accurate record of all incoming and outgoing transactions. A budget can help you determine Conference fees.

There are several factors which influence the success of the budget planning process.

1. Costs

- Promotional costs: mailings, advertising, and stamps
- Food costs: breakfast, lunch, and dinner
- Meeting room space: hourly or room rate, hospitality expenses
- Speaker expenses: speaker fee, meals, travel, gifts
- Guest's expenses: favors, door prizes, gifts, meals
- Informational handouts: Local Chapter or Club information
- Registration fee: early rate or deadline rate
- Miscellaneous expenses: audio-visual needs, taxes and gratuities, props, decorations
- Early bird registration gift

2. Budgetary Guidelines

- Cut-off dates
 - Early registration dates
 - Varying registration categories: one-day versus two-day packages
- Food and beverage rate boundaries/controls
 - Minimum and maximum number of attendees
 - Require the hotel to get approval for any amount served over and above the order
 - Allow for error and estimate high
- Establish, manage, and review the budget with a committee

The budget is another management tool designed to give your Local Chapter direction. Financial planning and management are very important. Remember to keep a copy of all receipts and contracts. Require each committee to submit a budget for approval to assist you with the overall budgetary plan. Make budgeting easy by keeping accurate, thorough records of all financial transactions.

Promotional Efforts

There are two goals every Local Chapter should consider when promoting an Inter-Chapter Conference: First, recruit a desirable number of attendees from other Chapters, without which an Inter-Chapter Conference cannot succeed. Second, as host of the Conference, promote your own organization. Contact the Club for support. This is the perfect opportunity to educate the public on your organization and its purpose and function as a Local Chapter of the M.I. Hummel Club.

A. Promotion

- Consider whether your budget allows your Chapter to produce, copy, and mail information.
- Consider opening your event to the public.
- Publicize through retailers by distributing flyers.
- Notify the Club one year in advance with details for your Inter-Chapter Conference for publication in *Chapter & Verse* and INSIGHTS.
- Be sure your Conference date does not conflict with already published Club events.

B. M.I. Hummel Club Mailings

- The Club will send a one-time mailing, not to exceed 500 letters, to Club members in your area.
Chapter's contributions:
 - 1) Prepare mailing materials (letters in plain envelopes with no personal return address)
 - 2) Materials not to exceed 1 oz. in weight
 - 3) Prioritized list of zip or postal codes to receive the mailing

*Club's contributions:

1. Up to 500 M.I. Hummel Club member address labels
2. All postage costs (all letters will be mailed from Mercerville, NJ)

C. Scheduling

- Allow at least six weeks for mailings which require a response.
- Update the M.I. Hummel Club on any changes in plans or additions to your Chapter's schedule as they occur..

D. Communication Points for Promotion Materials

- | | |
|--------------------|---|
| -Dates & times | -Refund policies (if applicable) |
| -Location | -Benefits (workshops, speakers, food) |
| -Hotels & rates | -Early registration benefit (reduced fee or gift) |
| -Conference costs | -Deadlines |
| -Map or directions | -Contact name & phone number for additional information |
| -Payment options | |

E. Promotion Tips

- Incorporate your Inter-Chapter Conference theme in your promotional materials.
 - Be consistent with the colors, graphics, and themes to capture the public's attention.
- Submit all materials to the Club for review.
 - Pay careful attention to the Manufaktur Rödental and *M.I. Hummel* copyright and trademark mandatory information.
- Be sure information is brief and easy to understand.
- Promote as early and as frequently as possible.

Your Chapter's promotional efforts could affect the number of attendees at your Conference. All promotional materials should stimulate the public's interest and persuade them to attend. Be creative, and produce materials that are appealing.

Local Chapter members will expect to receive accurate, timely information. Allow for the delivery of the mail, decisions of the Local Chapter members, and return of the mailed responses. Interested members should have ample amount of time to clear their schedules for the Conference.

When all promotional materials are completed, your Chapter should feel confident that you made every effort to inform the public and promote your organization.

Contracts

Most hotels or halls require a signed contract, which binds the Local Chapter and the hotel to specified terms of an agreement. It protects each party and ensures that each remains within the parameters of the stated terms.

It is essential that a few members review and oversee the revisions of the contract. NEVER sign the contract with the hotel before it is reviewed carefully. Your signature binds you to all of the specifications, correct or incorrect, on the contract.

A. Contractual Considerations

- Consider all items before approving the contract:
 - Dates, rates, and space to be held for the Conference
 - Food & beverage rates
 - Hotel staffing, especially for food & beverage functions
 - A definition of poor service with penalties
 - Proof of hotel insurance showing dates and coverage for all areas at risk during the Conference
 - List of complementary items
 - Cancellation penalties

Be sure to specify every detail, no matter how small, in your contract. Do not assume that the hotel will provide you with anything more than you have requested. Perhaps they may be able to accommodate you; however, your late request may result in additional cost.

B. Working With The Hotel or Conference Facility

When the location is selected and the contract is signed, your Local Chapter and the establishment will begin working closely together. It is important to establish a good relationship with the hotel staff in order to ensure that the Conference runs smoothly.

It is the hotel's responsibility to please you, the client. The hotel staff should fulfill all of the specifications in the contract.

1) Define Responsibilities

- Review requirements and expectations with the Conference coordinator of the hotel.
- Discuss the number of Local Chapter members who will assist the hotel staff with any part of the Conference arrangements.. Request updates on problems or changes.

2) Communications

- Discuss deadlines and procedures with the Conference coordinator of the hotel.
- Provide the hotel staff with mailing dates to assist them with the first rush of reservations.
- Specify the number and size of rooms needed so they will be reserved exclusively for you. Note any special needs of your guests.
- Determine needs for audiovisuals, stage, microphone, and podium.

3) Meetings with the Hotel

- Plan a meeting with the hotel's Conference coordinator immediately before the event.
- Clarify any policies or procedures for the Conference.

4) Post-Conference Review

- Consider having a meeting after the Conference with the coordinator to review bills and evaluate the service of the hotel.

Teamwork is the key to a successful working relationship with the hotel. It is beneficial to elect one person who will be the contact for your organization. Together, your contact and the hotel coordinator will communicate all details to the committees and staff members involved in the Conference.

Frequent contact with the hotel will lessen the possibility of any miscommunication. In addition, establishing a friendly relationship will make the work more enjoyable for all.

C. Meeting Room Evaluation

Make a list of considerations before you confirm the hotel. Take a quick look at the rooms to reveal obstacles such as low ceilings, support columns, windows, and mirrors. Also, inquire about the seating capacity of the room. Use your number of Conference attendees to make sure the rooms will accommodate them. It is essential that the guests are comfortable.

Also, consider the lighting and the acoustics., Conference attendees should be able to see and hear all guest speakers. In the same respect, speakers should not be blinded by a glaring spotlight or hampered by a faulty microphone.

1) Hotel Meeting Room Setups

- Clarify the type of setup your Chapter would like;
 - Classroom - work tables in front of chairs
 - Theatre - rows of chairs much like a movie theatre
 - Banquet - round tables to seat six to ten people
 - Conference - large table with chairs arranged around it
- Reserve space for audiovisual equipment, microphone, and podium (if applicable)

2) Setup Restrictions

- Inquire about meeting room restrictions:
 - Maximum capacity for a room
 - Number of doors which cannot be blocked
 - Verify the manner in which signs and banners may be attached to the walls
- Notify the hotel of any equipment that will be placed in the room if they are not providing it (i.e. audio-visual equipment, camcorders)

3) Meeting Room Considerations

- Accessibility to restrooms and telephones
- Accommodations for the handicapped
- Size and location of the pre-function area
- Proximity to other rooms used for your Conference

It is important to be knowledgeable about hotel policies when setting up your meeting room. Be sure your organization and the hotel agree on all plans. Both parties should have a clear picture of their responsibilities. A perfect meeting room is one in which your guests are unaware of preparations going on around them.

Strategies for Successful Presentations

The success of an Inter-Chapter Conference depends largely upon the quality of presentations. Use a variety of speakers to keep the attendees interested. Vary the presentations so that the audience is not sitting for one or two hours at a time. For example, a hands-on workshop may break up the monotony of various speakers presenting for long periods.

A. Arranging for Speakers

- Invite speakers well in advance; never assume that they will be able to attend.
- Communicate with the speakers regularly.
 1. Set a time limit for each speaker.
 2. Explain the format of your Conference.
 3. Inform each speaker about other speakers and topics.
- Double check the spelling of names for the speakers' name tags; clarify their titles (if applicable).
- Provide airport pickups or information on local transportation to expedite their arrival at the Conference.
- Appoint one or a number of Chapter members to accompany or assist guest speakers.
- Have a back-up speaker in mind, if the scheduled speaker cannot attend.

B. Content

- Request that speakers plan specific topics so that all information can be covered in a given time span.
- Inform the speakers of their audience size.
- Vary the presentation form.
- Suggest that speakers use audiovisuals

C. Post-Conference

- Send a thank-you letter and/or gift to each speaker.

The Conference speakers should be aware of your expectations as the host. To assure success, communicate with your speakers often. Treat them as members of your team. Update them with any changes in scheduling or meeting room changes.

Remember that the speakers are also guests. Provide water for them during their presentations. Do not treat them as the hired help. They have taken time out of their busy schedules to present at the Conference. Make them feel comfortable and welcome.



M.I. Hummel Web Sites

| | |
|------------------|--|
| M.I. Hummel | www.MIHummel.com |
| M.I. Hummel Club | www.MIHummelClub.com |
| Online Store | www.ShopHummel.com |

Travel

The M.I. Hummel Club offers unforgettable experiences awaiting those who join the Club Member Exclusive Tours. Whether on a Danube cruise or visiting the birthplace of Sister Maria Innocentia Hummel, our Club tours are packed with interesting information and excitement.

Tours are arranged by Tallyho Travel, Inc.; a travel agency intimately familiar with M.I. Hummel Club members and their needs since 1985..

For up-to-date listings, go to:
Events & Travel Section at www.MIHummelClub.com

OR CONTACT:

Tallyho Travel
914-592-4316
e-mail: tallyho475@aol.com



CHAPTER 5

Contacts

M.I. Hummel Club

3705 Quakerbridge Rd, Ste 105
Mercerville, NJ 08619

Toll Free Phone: 1-800-666-CLUB (2582)

Main Company Phone: 609-890-4153

Fax: 1-800-HUMMEL4 (486-6354)

E-mail: memserv@mihummel.com

Tallyho Travel

92 E. Main Street
Elmsford, NY 10523
Phone: 914-592-4316
Fax: 914-592-3557
Tallyho475@aol.com

Web Sites

www.MIHummel.com
www.MIHummelClub.com
www.ShopHummel.com



Local Chapter Advisory Board Suggestion Form

Region _____

TO: LCAB Member Name _____

FR: Suggestion Submitter Name _____

Chapter _____

Chapter President _____

It is important to not only recognize the areas that need improvement, but to help become a part of the solution. We look forward to hearing about your ideas and suggestions! We also very much enjoy hearing about what works! Feel free to let us know so that we can be sure those programs are here to stay.

My comment/concern:

My idea for a solution to better improve this comment/concern:

Signed _____ Date: _____

Mail this form to your Advisory Board member!
For current LCAB Member Addresses, refer to Chapter 2.



Inter-Chapter Correspondent Form

CHAPTER NAME, STATE

Submitted by:

Name: _____

Submitter Signature

Date

Inter-Chapter Correspondent Information:

Correspondent Name

Membership # *

(*Membership number **must** be included)

Inter-Chapter correspondence should be sent to the following address:

Street/PO

City

State

Zip

E-Mail: _____

(____) Please list our Correspondent's name in the Inter-Chapter Correspondent Directory sent to all Local Chapter members.



Local Chapter Membership Change Form

(Local Chapter Name)

Please **add** the following members to our membership roster:

Name Membership Number E-Mail Address

Please **delete** the following members from our roster:

Name Membership Number Reason Why

Please note:

- **In order for the M.I. Hummel Club to process this form, membership numbers must be included.**
- The M.I. Hummel Club does not acknowledge affiliate or associate members. Only those Local Chapter members who are actively enrolled as M.I. Hummel Club members are acknowledged and recorded by the M.I. Hummel Club.

Printed Name of Person Completing Form

Daytime phone: (_____) _____ E-Mail _____

Signature

Date

For Internal Use Only:



Local Chapter Officer Change Form

_____ DATE: _____
Local Chapter Name

Printed Name of Person Completing Form Member #

Signature

OFFICER INFORMATION*

President _____
Name member # e-mail

Vice President _____
Name member # e-mail

Secretary _____
Name member # e-mail

Treasurer _____
Name member # e-mail

Inter-Chapter Correspondent _____
Name member # e-mail

Mail from Club Headquarters should be sent to the following address(es):

Name Member No.*

Street/PO

City State Zip

E-Mail: _____

Please note:

* Membership numbers must be included. Please include e-mail address, if applicable.

| | |
|------------------------|----------------------|
| For Internal Use Only: | |
| _____ Date Received | _____ Received By |



Member Recruitment Form

Local Chapter Name

City **State** **Zip**

Local Chapter President

Telephone **e-mail**

(Maximum mailing qty. 500 letters. One time/calendar year)

Mailing Info

Zip codes to which your Chapter would like the mailing directed:

from _____ to _____ from _____ to _____
from _____ to _____ from _____ to _____
from _____ to _____ from _____ to _____

Membership Services will then begin the process of identifying the quantity of Club members within your initial zip codes.

Content - Contact person(s) to be included in the letter

Name _____ Name _____

Address(optional) _____

Tel: _____

E-mail: _____

Meeting Info: Location: _____

Meeting Days & Times: _____

Info on what makes your chapter fun and special!



Chapter & Verse

Submission Form

Chapter Name: _____

Chapter President: _____

President Phone Number: _____

President email Address: _____

All *Chapter & Verse* submissions are subject to M.I. Hummel Club approval. Each submission must be accompanied by this form completed in its entirety. Submissions with incomplete forms will not be eligible for publication.

Is there a picture enclosed? (If not, it should be sent to lcc@mihummel.com) Yes No

What is the purpose of the event (Chapter Meeting, Inter-Chapter Conference, Volunteering, Chapter Program, etc.)?

Who is pictured (List names, if applicable Officer Titles, exactly as you wish them to appear left to right, back row to front row)?

Where did the event take place?

What was special about this event? What makes it interesting to the readers of *Chapter & Verse*?

Please include any other information that makes your story interesting (i.e.: special occasion, such as Chapter Anniversary; if volunteering, why was the charity chosen; describe the program given to your local Girl Scout Troop)



M.I. Hummel Artist Promotions Assistance

Yes, I would like my name to be given to *M.I. Hummel* retailers in my area so that I may assist them in hosting an Artist Promotion or other special *M.I. Hummel* event at their store.

Name: _____

_____ Date: _____
Signature

Chapter Name: _____ Member # _____

Address: _____

Phone:(____) _____ E-mail: _____

Submit form to:

Membership Services

M.I. Hummel Club

3705 Quakerbridge Rd, Ste 105

Mercerville, NJ 08619

E-mail: memsrv@mihummel.com Fax: 609-890-3384

For Internal Use Only:



Distinguished Performance Award Checklist

Chapter Name: _____

Chapter President: _____

City: _____ State: _____

**Existing Chapters must achieve point total of 18 to 26.5 points.
 New Chapters (any Chapter established after January 1 of current year) must achieve point total of 14 to 26.5 points.**

This point total must include ONE of the Chapter Member Retention / Recruitment Activities within the year. This form must be submitted to the M.I. Hummel Club by **February 1st** of the following year.

| POINTS AVAILABLE | QUALIFYING ACTIVITY | QUALIFYING DOCUMENTATION | POINTS SUBMITTED FOR APPROVAL BY MIHC |
|-------------------------|--|---|---|
| Up to 5 Points | SECTION A Hold 5 meetings utilizing topics from the Local Chapter Program Guide or <i>M.I. Hummel</i> topics of interest. List meeting dates below: | Attach a copy of minutes for each meeting. Must include meeting date. If previously submitted, please note date of minutes below. | Fill in 1 point for each completed meeting (not valid unless meeting notes are attached or have been submitted) |
| | 1. | 1. | |
| | 2. | 2. | |
| | 3. | 3. | |
| | 4. | 4. | |
| | 5. | 5. | |
| Up to 2.5 Points | SECTION B Have a member presentation on any <i>M.I. Hummel</i> topics in any meeting from Section A List presentation topic below: | Attach a copy of minutes for each meeting. Must include meeting date. If previously submitted, please note date of minutes below. | Fill in ½ point for each presentation. |
| | 1. | 1. | |
| | 2. | 2. | |
| | 3. | 3. | |
| | 4. | 4. | |
| | 5. | 5. | |

| | | | |
|-----------------------|--|--|--|
| Up to 2 Points | SECTION C Publish a minimum of 2 newsletters to keep Chapter members updated on Chapter & Club news. List newsletter names and dates below: | Attach copy and note submission date below: | Fill in 1 point for each newsletter. |
| | 1. | 1. | Points Total (2 max): |
| | 2. | 2. | |
| Up to 3 Points | SECTION D Communicate ideas and information with three other Chapters through written correspondence. List Chapters below: | Attach copy of correspondence and list dates below | Fill in 1 point for each newsletter. |
| | 1. | 1. | Points Total (3 max): |
| | 2. | 2. | |
| | 3. | 3. | |
| Up to 2 Points | SECTION E Submit two news stories in writing (via mail, e-mail, or fax) to the Club for possible publication in <i>Chapter & Verse</i> . Please be sure to note the date you submitted. List topics submitted below: | Attach copy of submission and note date below: | Fill in 1 point for each submission. |
| | 1. | 1. | Points Total (2 max): |
| | 2. | 2. | |
| Up to 3 Points | SECTION F <ul style="list-style-type: none"> • Attendance by at least one member at National MIHC Convention OR • Attendance by two or more members at an Inter-Chapter Conference OR • Host a meeting with another Chapter Name & Date of Events: | Name of Event Attendee / Chapter | Fill in 1 point for each Event Attendance. |
| | 1. | 1. | Points Total (3 max): |
| | 2. | 2. | |
| | 3. | 3. | |

| | | | |
|-----------------------|--|--|--|
| Up to 3 Points | SECTION G Conduct a membership campaign for your Chapter and enroll new Chapter or Club members. Name / Date of Membership Campaign: | List names of your Chapter's new Club members: | Fill in 1 point for each Membership Campaign. |
| | 1. | 1. | Points Total (3 max): |
| | 2. | 2. | |
| | 3. | 3. | |
| Up to 3 Points | SECTION H Reactivate three former Chapter or M.I. Hummel Club members. Names of reactivated members with member numbers: | | Fill in 1 point for each Reactivated Member. |
| | 1. | | Points Total (3 max): |
| | 2. | | |
| | 3. | | |
| 3 Points | SECTION I Create one new program designed to incorporate the interests of Chapter members. Name of Program & Date Conducted: | Please attach the following: <ul style="list-style-type: none"> • Brief synopsis of the program. • Chapter's overall opinion of the new program. • Will this program be used again? | Fill in 3 points for new program (Be sure to submit a brief synopsis of the program to qualify for points) |
| | Program Name: | | Points Total: |
| | Date Conducted: | | |
| | | | |
| | Total Number of Points Earned: | | |

Chapter President Signature: _____

Chapter Name: _____

Please do not write below this line. For MIHC Staff use only.

Approved Point Total: Reviewed By: _____



Outstanding Community Service Award Checklist

Chapter Name: _____

Chapter President: _____

City: _____ State: _____

All Chapters (New & Existing) must achieve a total of 10 points and complete written essays.

This form must be submitted to the M.I. Hummel Club by **February 1st** of the following year.

| POINTS AVAILABLE | QUALIFYING ACTIVITY | QUALIFYING DOCUMENTATION | POINTS SUBMITTED FOR APPROVAL BY MIHC |
|----------------------|---|--|---|
| 5 Points | Actively participate in a Community Service Project. Choose any project that benefits the area in which your Local Chapter is located. Donate man – hours OR items needed for these projects. For example, volunteer to clean a local park OR donate items needed to clean a local park. | Submit the following: <ul style="list-style-type: none"> • Written essay of 100 words or less explaining the project your Chapter actively participated in. | Fill in 5 points for successful completion of the Active Community Service Project. |
| Points Total: | | | |
| 5 Points | Collect donated goods for a local charity or shelter; visit aged or infirmed patients in a nursing or health care facility and share the message of Sister M.I. Hummel with them; send supplies to military personnel. Choose any project that requires a donation of goods or service. | Submit the following: <ul style="list-style-type: none"> • Written essay of 100 words or less explaining the donation of goods or service your Chapter participated in. | Fill in 5 points for successful completion of goods or services project. |
| Points Total: | | | |

Please do not write below this line. For MIHC staff use only.

Approved Point Total:

Reviewed by: _____



Local Chapter Special Events Personalization Program

Many of our Chapters celebrate various milestones throughout the year, which is why we are now offering the Local Chapter Special Events Personalization Program! This program is designed to mark a Chapter achievement by personalizing a special *M.I. Hummel* figurine in honor of that special occasion or that special someone in your Chapter. To order, fill out the form on the reverse and send your request to the M.I. Hummel Club. Please allow 4 to 6 weeks for delivery. Each figurine is made to order and only includes personalization. Decal artwork is at artist discretion.

Personalization Ideas:

- Happy Anniversary _____ Chapter!
- 2010 Annual _____ Party! _____ Chapter
- Member of _____ Chapter
- Member of the Year!

| Item # | Description | Quantity | US Price | Amount |
|--|--------------|----------|-----------------------|--------|
| 151908 | Extra, Extra | | \$199 \$75 | |
| 152421 | Proclamation | | \$199 \$75 | |
| Residents of NJ please add applicable sales tax. | | | | |
| Shipping & handling: (FREE for all active M.I. Hummel Club members) | | | | FREE |
| † M.I. Hummel Club will cash checks upon receipt. Satisfaction is guaranteed. Prices do not include GST or import duty. | | | | |
| *For credit card purchases use U.S. dollars. Credit card company will establish and apply the exchange rate. Note: Canadian pricing is subject to change and may not be consistent with credit card purchases due to the fluctuation of the conversion rate. Not responsible for typographical errors. | | | TOTAL | |

Personalization Location: Front Back Around Base On Bottom of Base

Personalization Message: _____

.....

NAME LOCAL CHAPTER NAME MEMBERSHIP NUMBER

.....

ADDRESS APT. NUMBER

.....

CITY STATE/PROVINCE COUNTRY ZIP/POSTAL CODE

.....

AREA CODE AND TELEPHONE NO. BIRTH DATE E-MAIL ADDRESS

I AM PAYING BY: CHECK/MONEY ORDER (PAYABLE TO: M.I. HUMMEL CLUB) VISA MASTERCARD AMERICAN EXPRESS DISCOVER (U.S. only)

.....

CREDIT CARD NUMBER EXPIRATION DATE

.....

SIGNATURE NAME ON CREDIT CARD (required)

.....

Personalized product may not be returned. Gift/Reward certificates may not be used with this program. Residents of NJ: please add applicable sales tax (merchandise + shipping/handling). If paying by check, please include applicable sales tax and shipping & handling. If paying by credit card, these charges will be added automatically. The M.I. Hummel Club will cash checks upon receipt. Satisfaction is guaranteed. Not responsible for typographical errors. Items only available while supplies last. Canadian residents: for credit card purchases, use US price. Credit Card Company will establish and apply exchange rates.

Local Chapter 25th Anniversary Plaque Order Form

Plaque reads:
 M. I. Hummel Club® Local Chapter
 Members
 Celebrate
 25
 Years
 1979-2004



In honor of a very special milestone the M.I. Hummel Club has created a commemorative 25th Anniversary Plaque for the Local Chapter Community. The Hummelnest Plaque is available to Local Chapter members only. There is also a 25th Anniversary Pin, which can be purchased separately.

Plaque: Hum 822, 4.75", Item #152157, SRP: \$100.00

Pin: 1" Wide x 1" High, Item #LCPN25, SRP: \$5.00

Please complete this form and mail along with your payment to:

M.I. Hummel Club • 3705 Quakerbridge Rd Ste 105 • Mercerville, NJ 08619 or call 1-800-666-CLUB (2582)

To process your order, **WE NEED YOUR MEMBERSHIP NUMBER** on this form and on your check[†] or money order.

| Item # | Description | Quantity | US Price | Amount |
|--|--------------------------------------|----------|--------------------------|--------|
| 152124 | LC 25TH ANNIV. PLAQUE – BLACK SCRIPT | | \$100 \$50 | |
| 152157 | LC 25TH ANNIV. PLAQUE – BROWN SCRIPT | | \$100 \$50 | |
| LCPN25 | LC 25 TH ANNIV. PIN | | \$5.00 \$2.50 | |
| Residents of NJ please add applicable sales tax. | | | | |
| Shipping & handling: (FREE for all active M.I. Hummel Club members) | | | | FREE |
| † M.I. Hummel Club will cash checks upon receipt. Satisfaction is guaranteed. Prices do not include GST or import duty. | | | | |
| *For credit card purchases use U.S. dollars. Credit card company will establish and apply the exchange rate. Note: Canadian pricing is subject to change and may not be consistent with credit card purchases due to the fluctuation of the conversion rate. Not responsible for typographical errors. | | | | |
| | | | TOTAL | |

.....

NAME LOCAL CHAPTER NAME MEMBERSHIP NUMBER

.....

ADDRESS APT. NUMBER

.....

CITY STATE/PROVINCE COUNTRY ZIP/POSTAL CODE

.....

AREA CODE AND TELEPHONE NO. BIRTH DATE E-MAIL ADDRESS

I AM PAYING BY: CHECK/MONEY ORDER (PAYABLE TO: M.I. HUMMEL CLUB) VISA MASTERCARD AMERICAN EXPRESS DISCOVER (U.S. only)

.....

CREDIT CARD NUMBER EXPIRATION DATE

.....

SIGNATURE NAME ON CREDIT CARD (required)

.....



Video Request Form

Yes, I would like to borrow the following video for our next Chapter meeting.
I understand that my requests for videos must be in writing and on this form.
I also understand that I must submit my request in writing at least 4 weeks prior to my meeting date and that the video must be returned within 3 days of our meeting.

Chapter Name: _____ Date of Request: _____
Date of Meeting _____

Please send the selected video to:

Name

Address

City State Zip

Signature of Chapter President

Available Videos:

- The Life of Sister M.I. Hummel
- Treasures of *M.I. Hummel*
- Marks of Distinction
- Timeless Traditions
- A Hummel Christmas
- Ulrich Tendra on Figurines
- M.I. Hummel Christmas Story
- An Insider's Guide to M.I. Hummel Collecting with Robert Miller
- Beyond the Shock

| | |
|-------------------------------|-------------|
| For Internal Use Only: | |
| _____ | _____ |
| Date Received | Received By |

CHAPTER 6

Accessing Local Chapter Forms Online

Direct your browser to <http://www.MIHummelClub.com/>. Under the 'Member's Lounge' heading, choose 'Local Chapters' [identified by red arrow]



The screenshot shows the M.J. Hummel Club website interface. At the top left is the logo. To the right, it says "Welcome to the Club House, Please Login." with links for "Shopping Cart" and "Login", and a search bar. Below this is a navigation menu with items: "What's New", "Exclusively Yours", "Club Shop", "ShopHummel", "Family & Friends", "Event's & Travel", and "Member's Lounge". The "Member's Lounge" menu is open, showing options: "Benefits", "History", "Studio", "Ask M.I. Hummel", "INSIGHTS", "Local Chapters", "Member Preferences", "Member Forum", and "Birthday Card Contest". A red arrow points to the "Local Chapters" option. Below the menu is a login form with fields for "Email - or - Member #", "- and - Zip Code", and a "LOG IN" button. The main content area features a large image of a Hummel figurine and a "Time for Hummel" banner. At the bottom, there are links for "Contact Us", "Press Room", "Privacy Policy", and "Copyright and Use Policy", along with the M.J. Hummel logo and a copyright notice.

The 'Local Chapters' page

[http://club.mihummel.com/membersLounge_localChapters.asp] will open. In the left column, you will note that there are a variety of forms available online, including the President's Binder. [identified by the red arrow]



Welcome to the Club House, Please Login.
[Shopping Cart](#) | [Login](#)
 Search [GO](#)

What's New | Exclusively Yours | Club Shop | ShopHummel | Family & Friends | Event's & Travel | Member's Lounge

Home > Member's Lounge > Local Chapters

Local Chapters

About Local Chapters
 As early as the winter of 1978, M.I. Hummel Club members from the United States and Canada were interested in forming Local Chapters.

Before long, M.I. Hummel Club Headquarters had enough interest for a Local Chapter Convention. In October of 1981, members from 26 Chapters journeyed to Tarrytown, New York, the former home of the M.I. Hummel Club. At the heart of the first Convention was an exchange of ideas. Before it was over, it was unanimous; there would be more Conventions to come.

In fact, interest was so great that Regional Inter-Chapter Conferences were added to the Local Chapter agenda in 1985. Today, there are several Inter-Chapter Conferences each year and a North American M.I. Hummel Club Convention every two years.

Join Us
 Local chapters are made up of people just like you - people who feel the enchantment of *M.I. Hummel* figurines and their messages of hope. When you join a local chapter, your enjoyment and involvement in *M.I. Hummel* increases!

- Find new friends
- Share the common interest of the love of *M.I. Hummel*
- Join together to grow *M.I. Hummel* love and enchantment

Can't wait to get started? Fill out the form below or call Membership Services at 1-800-866-CLUB (2582).

Local Chapters List

Local Chapters Events

Local Chapter Presidents Binder

Local Chapter Regions

Special Events Giveaway Program

How to Form a Chapter

C&V Submission Form

The Local Chapters President's Binder page

To download a chapter of the Local Chapter President's Binder, choose the one you would like from the selections provided.



The screenshot shows the M.J. Hummel Club website interface. At the top, there is a navigation bar with links for 'What's New', 'Exclusively Yours', 'Club Shop', 'ShopHummel', 'Family & Friends', 'Event's & Travel', and 'Member's Lounge'. Below this is a search bar and a 'GO' button. The main content area is titled 'Local Chapter President's Binder' and lists six chapters with their respective file sizes: Chapter 1 (1.1mb), Chapter 2 (1.1mb), Chapter 3 (1.1mb), Chapter 4 (1.1mb), Chapter 5 (1.5mb), and Chapter 6 (1.1mb). A 'Download Instructions' section provides detailed steps for downloading the PDF files, including a note about Adobe Acrobat Reader requirements for Windows and Mac users.

PC USERS:

Right-click on the DOWNLOAD PDF button that corresponds to the brochure you would like and choose "save as..." to save the file.

To obtain this FREE application, just go to <http://www.adobe.com/products/acrobat/readstep2.html> and follow the installation instructions.

After successful installation of Adobe Acrobat® Reader, click (again) on "download pdf file" for the desired Chapter. Your Chapter will then be downloaded by Adobe Acrobat® Reader and you can then print it out.

MAC USERS

Just click on the DOWNLOAD PDF button that corresponds to the brochure you would like. If you get a warning asking you to choose an application in order to download the brochure, Adobe Acrobat® Reader may not be available to you.. Adobe Acrobat® Reader allows you to view, navigate, and print PDF files across all major computing platforms.

|