

CHAPTER 6

Accessing Local Chapter Forms Online

Direct your browser to <http://www.MIHummelClub.com/>. Under the ‘Member’s Lounge’ heading, choose ‘Local Chapters’ [identified by red arrow]



The ‘Local Chapters’ page

[http://club.mihummel.com/membersLounge_localChapters.asp] will open. In the left column, you will note that there are a variety of forms available online, including the President’s Binder. [identified by the red arrow]



The Local Chapters President's Binder page

To download a chapter of the Local Chapter President's Binder, choose the one you would like from the selections provided.



The screenshot shows the M.J. Hummel Club website interface. At the top right, there is a welcome message and a login prompt. Below this is a search bar and a navigation menu with categories like 'What's New', 'Exclusively Yours', 'Club Shop', etc. The main content area is titled 'Local Chapter President's Binder' and lists several options for download: 'Full Text (5.8mb)', 'Table of Contents (1mb)', and 'Chapter 1' through 'Chapter 6', each with a PDF icon and file size. Below the list, there are 'Download Instructions' explaining the process and requirements for viewing PDF files.

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Right-click on the DOWNLOAD PDF button that corresponds to the brochure you would like and choose "save as..." to save the file.

To obtain this FREE application, just go to <http://www.adobe.com/products/acrobat/readstep2.html> and follow the installation instructions.

After successful installation of Adobe Acrobat® Reader, click (again) on "download pdf file" for the desired Chapter. Your Chapter will then be downloaded by Adobe Acrobat® Reader and you can then print it out.

MAC USERS

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